



## McCloud Community Services District

220 West Minnesota Avenue P.O. Box 640

McCloud, California 96057

Phone (530) 964-2017 Fax (530) 964-3175 e-mail [mcsd@ci.mccloudcsd.ca.us](mailto:mcsd@ci.mccloudcsd.ca.us)

### REGULAR MEETING OF THE BOARD OF DIRECTORS

SCOUT HALL - 405 E. COLOMBERO DRIVE

February 12<sup>th</sup>, 2024 6:00 pm

### AGENDA

The McCloud Community Services District welcomes you to this meeting. This agenda contains brief general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you will be provided the opportunity to do so prior to consideration of the item by the Board. If you wish to speak on an item that is not on the agenda, you are welcome to do so during the Public Comment portion of the meeting. Persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

All documentation supporting the items on this agenda are available for public review in the District office, 220 W. Minnesota Avenue, McCloud CA 96057, during normal business hours of 9:00 a.m. to 12noon and 1:00 pm to 4:00 p.m. Monday through Friday.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (530) 964-2017.

#### 1. Call to Order

#### 2. Pledge of Allegiance

#### 3. Approval of Minutes: Discussion/action regarding approval of the minutes of the Regular Meeting of January 22<sup>nd</sup>, 2024.

#### 4. Announcement of Events:

#### 5. Communications:

#### 6. Reports:

- A. General Manager-Verbal
- B. Finance Officer-None
- C. Fire Chief-Verbal
- D. Public Works Superintendent- None
- E. Directors
- F. Committees

#### 7. Consent Agenda:

- A. Approval of Expenses in the amount of \$14,291.81

#### 8. Old Business:

- A. Discussion/possible action regarding the second reading of policy 1060 Miscellaneous Fee Schedule with proposed changes.

#### 9. New Business: None

**10. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

## **11 Adjourn**

### **MCSD Mission Statement**

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.

**MINUTES OF A  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
January 22nd, 2024 6:00 pm**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. Five Directors (Richey, Hanson, Mullins, Trent, Rorke) Also present were General Manager Amos McAbier, District Secretary Sarah Roberts and Finance Officer Jennifer Brunello, Eli Jones Public Works Superintendent, and Fire Chief Charlie Miller was absent.

**1. Call to Order**

**2. Pledge of Allegiance.**

**3. Approval of Minutes:**

**A. Discussion/action** regarding approval of the minutes of the Regular Meeting of January 8<sup>th</sup>, 2024.

*C. Richey made a motion to approve the minutes of the regular Meeting on January 8th, 2024; motion seconded by M. Trent; Motion passed with 5 Ayes. (Richey, Hanson, Trent, Mullins, Rorke).*

**4. Announcement of Events: None**

**5. Communications: None**

**6. Reports:**

**A. General Manager-None.**

**B. Finance Officer-Jenifer Brunello written report and Quarterly Financial Statements.**

**C. Fire Chief-None.**

**D. Public Works Superintendent-None.**

**E. Directors-None.**

**F. Committees- policy review committee met and laid out a foundation for the next several months for what we are looking for.**

**8. Consent Agenda:**

**A. Approval of Expenses in the amount of \$15,355.12.**

*C. Richey made a motion to approve expenses in the amount of \$15,355.12; motion seconded by J. Mullins. Motion passed with 5 Ayes. (Richey, Hanson, Mullins, Trent, Rorke).*

**B. Approval of Expenses in the amount of \$7,813.07.**

*M. Rorke recused himself from the meeting.*

*M. Trent made a motion to approve expenses in the amount of \$7,813.07; motion seconded by J. Mullins. Motion passed with 4 Ayes. (Richey, Hanson, Mullins, Trent) and 1 absent (Rorke).*

**8. Old Business: None**

**9. New Business:**

**A. Discussion/action** regarding transferring \$250,000 from the operating account into the LAIF account to earn interest, and how to allocate the funds in reserves.

*C. Richey made a motion to approve the transferring of \$250,000 from the operating account into the LAIF account; motion seconded by J. Mullins; Motion passed with 5 Ayes. (Richey, Hanson, Trent, Mullins, Rorke).*

**B. Discussion/action** regarding the first reading of policy 1060 Miscellaneous Fee Schedule.

*C. Richey made a motion to approve the first reading of policy 1060 Miscellaneous Fee Schedule; motion seconded by J. Mullins; Motion passed with 5 Ayes. (Richey, Hanson, Trent, Mullins, Rorke).*

**C. Discussion/action** regarding the purchase and/or financing of a new backhoe.

*Tabled*

**10. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

**11. Adjourn 7:21pm**

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Michael Hanson/President of the Board

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Sarah Roberts/Secretary of the Board

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12241		1016 ALLSTAR Fire Equipment, Inc.	707.11						
		Firefighting Boots (Research indicates Vendor not paid as of this date)							
	242902	09/29/22 Firefighting Boots	707.11		2524-1	1040 402000	360		101000
		<b>Total for Vendor:</b>	<b>707.11</b>						
		*** Claim from another period ( 1/24) ****							
12206		1315 American Ambulance Association	525.00						
		AAA membership is required to be able to complete Project 20 for ambulance study. membership through December 2024.							
	414648	10/05/23 AmericanAmbulancAss. membershi	525.00*		4315	1040 402000	370	20	101000
		<b>Total for Vendor:</b>	<b>525.00</b>						
		*** Claim from another period ( 1/24) ****							
12217		10 BAXTER AUTO PARTS	136.13						
		Grinding Wheel, Cut off wheel, Oxygen							
	1567425872	01/25/24 Grinding & CutOff Wheels,	34.04		4310	1050 403000	530		101000
	1567425872	01/25/24 Grinding & CutOff Wheels,	34.03		4310	1090 403000	530		101000
	1567425872	01/25/24 Grinding & CutOff Wheels,	34.03		4310	2000 403000	530		101000
	1567425872	01/25/24 Grinding & CutOff Wheels,	34.03		4310	3000 403000	530		101000
		<b>Total for Vendor:</b>	<b>136.13</b>						
		*** Claim from another period ( 1/24) ****							
12230		1018 BOUND TREE MEDICAL, LLC	181.23						
		Medical Supplies for Ambulance							
	85229710	01/25/24 Bandage, Glutose	44.00		2524-1	1040 403000	400	20	101000
	85229711	01/25/24 C4 Midazolam 5mg	57.66		2524-2	1040 403000	400	20	101000
	85236432	01/31/24 Nasopharyngeal Airway kit, B	79.57		2624-2	1040 403000	400	20	101000
		<b>Total for Vendor:</b>	<b>181.23</b>						
		*** Claim from another period ( 1/24) ****							
12215		277 CROSS PETROLEUM	488.37						
		Scout Hall Heating Oil 116.4 @ \$3.91							
	1502926-IN	01/29/24 ScoutHall Kero-Heat	390.70			1070 403000	440		101000
	1502926-IN	01/29/24 ScoutHall Kero-Heat	97.67			1010 403000	440		101000
		<b>Total for Vendor:</b>	<b>488.37</b>						
		*** Claim from another period ( 1/24) ****							
12236		42 DON R ERICKSON OIL	756.92						
		Dyed Diesel 190 @ 3.709							
	194719	01/18/24 Dyed Diesel 190 @ 3.709 1/4th	189.23			1050 403000	420		101000
	194719	01/18/24 Dyed Diesel 190 @ 3.709 1/4th	189.23			1090 403000	420		101000

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	194719	01/18/24 Dyed Diesel 190 @ 3.709 1/4th	189.23			2000 403000	420		101000
	194719	01/18/24 Dyed Diesel 190 @ 3.709 1/4th	189.23			3000 403000	420		101000
		<b>Total for Vendor:</b>	<b>756.92</b>						
		*** Claim from another period ( 1/24) ****							
12216		449 KEVIN SHEARER, DDS	175.00						
		Employee Dental							
	PatID5571	01/23/24 Employee Dental	17.50			1040 401300	270		101000
	PatID5571	01/23/24 Employee Dental	3.50			1050 401300	270		101000
	PatID5571	01/23/24 Employee Dental	8.75			1070 401300	270		101000
	PatID5571	01/23/24 Employee Dental	1.75*			1080 401300	270		101000
	PatID5571	01/23/24 Employee Dental	17.50			1090 401300	270		101000
	PatID5571	01/23/24 Employee Dental	47.25*			2000 401300	270		101000
	PatID5571	01/23/24 Employee Dental	78.75*			3000 401300	270		101000
		<b>Total for Vendor:</b>	<b>175.00</b>						
		*** Claim from another period (12/23) ****							
12195		443 LAWRENCE & ASSOCIATES	2,424.16						
		Quarterly wastewater pond monitoring services Dec 1, 2023 to Dec. 31, 2023.							
	29874	01/12/24 Qtrly wastewater pond mo	2,424.16*		4303	2000 402000	392		101000
		<b>Total for Vendor:</b>	<b>2,424.16</b>						
		*** Claim from another period ( 1/24) ****							
12219		1219 Pace Analytical Services LLC	170.00						
		(2) Coliform & E.coli Tests							
	240069928	01/26/24 (2) Coliform & R.coli Tests	170.00			3000 402000	392		101000
		<b>Total for Vendor:</b>	<b>170.00</b>						
		*** Claim from another period (10/23) ****							
12209		120 PACIFIC POWER - 001 7 FIRE	1.00						
		Oct 2023 Power Costs...Offset by Small Bus. Climate Credits							
	Oct2023	10/17/23 Shop-Area Light	43.11			1010 403000	450		101000
	Oct2023	10/17/23 Library Area Light	21.55			1080 403000	450		101000
	Oct2023	10/17/23 Shop	46.79			1010 403000	450		101000
	Oct2023	10/17/23 Dist. Office	131.47			1010 403000	450		101000
	Oct2023	10/17/23 Fire	217.59			1040 403000	450		101000
	Oct2023	10/17/23 Ambulance	48.48			1040 403000	450	20	101000
	Oct2023	10/17/23 Library	72.73			1080 403000	450		101000
	Oct2023	10/17/23 Small Bus. Climate Credit	-221.37			1010 304110			101000
	Oct2023	10/17/23 Small Bus. Climate Credit	-217.59			1040 304110			101000
	Oct2023	10/17/23 Small Bus. Climate Credit	-48.48			1040 304110		20	101000

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	Oct2023	10/17/23 Small Bus. Climate Credit	-94.28			1080 304110			101000
	Oct2023	10/17/23 Pmt Net of Credit	1.00			1010 101250			101000
		*** Claim from another period (11/23) ****							
12210		120 PACIFIC POWER - 001 7 FIRE	1.00						
Nov 2023		Power Costs...offset by Small Bus. Climatge Credits							
	Nov2023	11/18/23 Shop-Area Light	44.93			1010 403000	450		101000
	Nov2023	11/18/23 Library-Area Light	22.46			1080 403000	450		101000
	Nov2023	11/18/23 Shop	48.77			1010 403000	450		101000
	Nov2023	11/18/23 Dist Office	137.02			1010 403000	450		101000
	Nov2023	11/18/23 Fie	226.78			1040 403000	450		101000
	Nov2023	11/18/23 Ambulance	50.53			1040 403000	450	20	101000
	Nov2023	11/18/23 Library	75.80			1080 403000	450		101000
	Nov2023	11/18/23 Small Bus. Climate Credit	-230.72			1010 304110			101000
	Nov2023	11/18/23 Small Bus. Climate Credit	-226.78			1040 304110			101000
	Nov2023	11/18/23 Small Bus. Climate Credit	-50.53			1040 304110		20	101000
	Nov2023	11/18/23 Small Bus. Climate Credit	-98.26			1080 304110			101000
	Nov2023	11/18/23 Pmt Net of Credit	1.00			1010 101250			101000
		*** Claim from another period (12/23) ****							
12212		120 PACIFIC POWER - 001 7 FIRE	1.00						
Dec 2023		Power Costs...offset by Small Bus. Climate Credits							
	Dec2023	12/19/23 Shop-Area Light	43.11			1010 403000	450		101000
	Dec2023	12/19/23 Library-Area Light	21.55			1080 403000	450		101000
	Dec2023	12/19/23 Shop	47.36			1010 403000	450		101000
	Dec2023	12/19/23 Dist Office	192.05			1010 403000	450		101000
	Dec2023	12/19/23 Fire	359.86			1040 403000	450		101000
	Dec2023	12/19/23 Ambulance	80.73			1040 403000	450	20	101000
	Dec2023	12/19/23 Library	80.73			1080 403000	450		101000
	Dec2023	12/19/23 Small Bus. Climate Credit	-282.52			1010 304110			101000
	Dec2023	12/19/23 Small Bus. Climate Credit	-359.86			1040 304110			101000
	Dec2023	12/19/23 Small Bus. Climate Credit	-80.73			1040 304110		20	101000
	Dec2023	12/19/23 Small Bus. Climate Credit	-102.28			1080 304110			101000
	Dec2023	12/19/23 Pmt Net of Credit	1.00			1010 101250			101000
		*** Claim from another period ( 1/24) ****							
12213		120 PACIFIC POWER - 001 7 FIRE	884.17						
Jan 2024		Power Costs...offset by (remaining) Small Bus. Climate Credits							
	Jan2024	01/19/24 Shop-Area Light	44.51			1010 403000	450		101000
	Jan2024	01/19/24 Library-Area Light	22.26			1080 403000	450		101000

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	Jan2024	01/19/24 Shop	53.64			1010 403000	450		101000
	Jan2024	01/19/24 Dist. Office	168.65			1010 403000	450		101000
	Jan2024	01/19/24 Fire	474.46			1040 403000	450		101000
	Jan2024	01/19/24 Ambulance	59.67			1040 403000	450	20	101000
	Jan2024	01/19/24 Library	71.93			1080 403000	450		101000
	Jan2024	01/19/24 Small Bus. Climate Credit	-2.37			1010 304110			101000
	Jan2024	01/19/24 Small Bus. Climate Credit	-4.21			1040 304110			101000
	Jan2024	01/19/24 Small Bus. Climate Credit	-0.53			1040 304110		20	101000
	Jan2024	01/19/24 Small Bus. Climate Credit	-0.84			1080 304110			101000
	Jan2024	01/19/24 Reverse PerPmtNet of Credits	-3.00			1010 101250			101000
		<b>Total for Vendor:</b>	<b>887.17</b>						
		*** Claim from another period ( 1/24) ****							
12201		130 PAPE MACHINERY - OIB	51.28						
		(Delayed) Outbound Freight billing for Invoice 14994614 (AirFltrs, Cvrns - J.D.)							
		Inv 14994664 paid 1/8/24, ck 2933, Cl 12182, Pape in Seattle!							
		15005819 01/12/24 Freight-AirFltrs, Cvrns-J.D.	12.82		4320	1050 403000	520		101000
		15005819 01/12/24 Freight-AirFltrs, Cvrns-J.D.	12.82*		4320	1090 403000	520		101000
		15005819 01/12/24 Freight-AirFltrs, Cvrns-J.D.	12.82		4320	2000 403000	520		101000
		15005819 01/12/24 Freight-AirFltrs, Cvrns-J.D.	12.82		4320	3000 403000	520		101000
		<b>Total for Vendor:</b>	<b>51.28</b>						
		*** Claim from another period ( 1/24) ****							
12240		399 POWERPLAN - OIB	51.28						
		Repair Parts for John Deere 410G							
		5005819 01/14/24 Repair Parts-John Deere 410G	12.82		4320	1050 403000	520		101000
		5005819 01/14/24 Repair Parts-John Deere 410G	12.82*		4320	1090 403000	520		101000
		5005619 01/14/24 Repair Parts-John Deere 410G	12.82		4320	2000 403000	520		101000
		5005619 01/14/24 Repair Parts-John Deere 410G	12.82		4320	3000 403000	520		101000
		<b>Total for Vendor:</b>	<b>51.28</b>						
		*** Claim from another period ( 1/24) ****							
12231		148 SISKIYOU COUNTY GENERAL SERVICES	3,871.86						
		Jan 2024 Dump Fees							
		BBTS01.202 02/05/24 Jan2024 Dump Fees	3,871.86			1090 405000	710		101000
		<b>Total for Vendor:</b>	<b>3,871.86</b>						



\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period ( 1/24) ****									
12205		169 SOLANOS HOME IMPROVEMENT CNTR	37.32						
To buy supplies listed below									
	328309	01/19/24 Spray Bottle	3.18*		4308	1010 403000	400		101000
	328298	01/19/24 Industrial Purple Cleaner	34.14		4308	1090 403000	400		101000
*** Claim from another period ( 1/24) ****									
12218		169 SOLANOS HOME IMPROVEMENT CNTR	1,814.46						
(76)	Wheel Swivel Castors								
	799301	01/25/24 76 Wheel Swivel Castors	1,832.79		4317	1090 403000	400		101000
	799301	01/25/24 Less 1% Disc if Pd by 3/10/24	-18.33		4317	1090 403000	400		101000
<b>Total for Vendor:</b>			<b>1,851.78</b>						
*** Claim from another period ( 1/24) ****									
12232		1240 VALLEY PACIFIC PETROLEUM	1,237.78						
Fuel 1/16/24-1/31/24									
	CL24723026	01/31/24 Fire WtTaho 1/20/24 157,90	58.48			1040 403000	430		101000
	CL24723026	01/31/24 Fire RdTaho 1/16/24 134,46	61.95			1040 403000	430		101000
	CL24723026	01/31/24 Fire RdTaho 1/20/24 134,65	63.94			1040 403000	430		101000
	CL24723026	01/31/24 Fire RdTaho 1/26/24 134,68	16.40			1040 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/17/24 73,888mi	30.57			1050 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/17/24 73,888mi	30.59			1090 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/17/24 73,888mi	30.59			2000 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/17/24 73,888mi	30.59			3000 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/18/24 95,763mi	9.94			1050 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/18/24 95,763mi	9.96			1090 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/18/24 95,763mi	9.96			2000 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/18/24 95,763mi	9.96			3000 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/25/24 95,175mi	20.18			1050 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/25/24 95,175mi	20.18			1090 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/25/24 95,175mi	20.18			2000 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/25/24 95,175mi	20.18			3000 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/29/24 74,011mi	28.79			1050 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/29/24 74,011mi	28.81			1090 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/29/24 74,011mi	28.81			2000 403000	430		101000
	CL24723026	01/31/24 SvcTrk 1/29/24 74,011mi	28.81			3000 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/30/24 23,059mi	23.93			1050 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/30/24 23,059mi	23.94			1090 403000	430		101000
	CL24723026	01/31/24 SlvrFord 1/30/24 23,059mi	23.94			2000 403000	430		101000

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	CL24723026	01/31/24 SlvrFord 1/30/24 23,059mi	23.94			3000 403000	430		101000
	CL24723026	01/31/24 RearLoader 1/23/24 25,208m	143.57			1090 403000	420		101000
	CL24723026	01/31/24 SideLoader 1/17/24 31,019m	176.71			1090 403000	420		101000
	CL24723026	01/31/24 SideLoader 1/30/24 31,169m	168.75			1090 403000	420		101000
	CL24723026	01/31/24 Fire M17 1/18/24 38,564mi	65.54			1040 403000	420	20	101000
	CL24272326	01/31/24 Fire M17 1/25/24 38,658mi	28.59			1040 403000	420	20	101000
		<b>Total for Vendor:</b>	<b>1,237.78</b>						
		*** Claim from another period (12/23) ****							
12199		170 WITTMAN ENTERPRISES, LLC	776.74						
December 2023		Ambulance Billing Services							
	2312028	01/18/24 Dec 2023 Billing Svc	776.74		124241	1040 402000	394	20	101000
		<b>Total for Vendor:</b>	<b>776.74</b>						
		<b># of Claims</b>	<b>20</b>	<b>Total:</b>	<b>14,291.81</b>	<b># of Vendors</b>	<b>16</b>		

02/09/24  
11:23:06

MCCLOUD COMMUNITY SERVICES DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 2/24

Page: 7 of 8  
Report ID: AP110

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<b>Fund/Account</b>	<b>Amount</b>
1010 GENERAL	
101000 Operating Cash	365.28
1040 FIRE	
101000 Operating Cash	3,031.87
1050 ALLEYS	
101000 Operating Cash	365.82
1070 PARKS	
101000 Operating Cash	399.45
1080 LIBRARY	
101000 Operating Cash	95.10
1090 REFUSE	
101000 Operating Cash	6,589.37
2000 SEWER	
101000 Operating Cash	2,833.79
3000 WATER	
101000 Operating Cash	611.13
<b>Total:</b>	<b>14,291.81</b>

02/09/24  
11:23:06

MCCLLOUD COMMUNITY SERVICES DISTRICT  
Claim Approval Signature Page  
For the Accounting Period: 2 / 24

Page: 8 of 8  
Report ID: AP100A

The foregoing claims are approved for payment in the manner provided by Resolution #3, dated November 8, 1965."

Prepared by: Keith Anderson

Reviewed by: \_\_\_\_\_

Claims Total: \$14,291.81 Claims

\_\_\_\_\_  
Signature #1

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Signature #2

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**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

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**POLICY TITLE: POLICY**    **Miscellaneous Fee Schedule**  
**NUMBER:**                    **1060**  
**ADOPTED:**                  **January 27, 2003**  
**REVIEWED:**                **01/13/15; 06/09/15; 09/13/16; 10/11/16; 08/08/17; 06/13/19; 07/11/19; 12/10/19;**  
**REVISED:**                  **5/2/23**  
**09/22/14; 02/23/15; 07/13/15; 10/10/16, 11/14/16, 09/11/17; 07/08/19;**  
**08/12/19; 01/27/20; 03/23/20; 05/11/20; 02/22/21, 03/22/21, 02/14/22, 9/11/23**

**1060.10** The Board of Directors of the McCloud Community Services District shall, in conjunction with adoption of the annual budget and, as needed from time to time, adopt this Miscellaneous Fee Schedule in accordance with law and Board Policy 1010.

**MCS D Labor Charges**

All District Staff	\$60.00/Hour During Business Hours, Per Person, 15 Min Increments
	\$90.00/Hour After-Hours Business Rate, Per Person, Min. 2 hrs.

**MCS D Equipment Charges**

Backhoe	\$75.00/Hour
Dump Truck with or without Plow	\$150.00/Hour
Front Loader	\$180.00/Hour
RT-12 Trencher	\$100.00/Hour
RT- 45 Trencher	\$150.00/Hour
Directional Drill Machine	\$5,000.00/Day
Sewer Vac & Trailer	\$140.00/Hour

**All equipment is rented with MCS D personnel and will incur additional staff costs.**

**Monthly Service Charges**

Alleys	\$7.40/Household Equivalent
Streetlights	\$2.70/Household Equivalent
Water	<del>\$58.50</del> 60.50/Household Equivalent
Sewer	<del>\$56.00</del> 57.00/Household Equivalent
Refuse	<del>\$34.00</del> 35.00/Household Equivalent (64 gal. cart)
<b>Monthly dumpster rates for Commercial Customers</b>	
	(multiplier)
2 yards	twice a week pick up \$378.00 <del>367.20</del> (10.80)
2 yards	once a week pick up \$189.00 <del>183.60</del> (5.4 HE)
1.5 yard	twice a week pick up \$283.50 <del>275.40</del> (8.10 HE)
1.5 yard	once a week pick up \$141.75 <del>137.70</del> (4.05 HE)
1 yard	twice a week pick up \$189.00 <del>183.60</del> (5.4 HE)
1 yard	once a week pick up \$94.50 <del>91.80</del> (2.7 HE)

**New Services**

Water Service Connection Fee	\$5,000/Household Equivalent
Water Service Fee	Based on line size (Ordinance 27)
Water Service New Service Installation	At Cost of Materials, Labor, Equipment Used
Standard Residential Sewer Connection Fee	\$4,950/Household Equivalent
Non-Residential Sewer Connection Fee	\$4,950/Household Equivalent
	Based on fixture count user classifications (Ordinance 15)

**Contingent Assessments**

The rate will be calculated by the District's bond administrator upon creation of each new lot.

**Additional and Bulk Refuse Collection**

Bear Proof Can Pick Up \$15.44 per month	Additional fee
Dumped Over Trash Pick-up \$60.00	Additional fee During Business Hours
Dumped Over Trash Pick-up \$180.00	Additional fee After Hours
96 Gallon Cart once a week pick up \$52.50(1.5HE) twice a week pick up \$105.00 (3HE)	

Special Bulk Refuse Collections	Household Materials	
	Base Rate*	Additional Collection
1 Yard Dumpster	\$130.00	\$40.00
1.5 Yard Dumpster	\$135.00	\$45.00
2 Yard Dumpster	\$140.00	\$50.00
<p>Dumpster rentals are for a <b>Maximum of 14 Days</b>. All dumpster rentals are subject to the Dumpster Rental Agreement (Attachment A) Dumpster rentals Based on availability on a first come first serve basis.</p>		
<p>*Base Rate includes dumpster delivery and final collection. Prepayment required.</p>		
<p>Additional Refuse Tags (33-gallon bags, 50 pound maximum) (District Customers Only) Extra refuse bag fee \$4.00</p>		

**Miscellaneous Charges**

Water Turn On/Off (Business Hours)	\$10.00 first 30 Minutes, labor business rate after 30 minutes
Water Turn On/Off (After-Business Hours)	\$126.00 2 Hour Minimum, Labor OT rate after 2 hours

Service Reconnection Fee (After Lock-Off) During Business Hours	\$60.00
Per SB998 Sec.116914 Re-Connect Fee After Hrs.	\$180.00
Pole Mounted Cable Fees	\$35.00/Month
Agricultural Water	\$0.0002/gallon
Fire Hydrant Meter Deposit	\$1,200.00
Fire Hydrant Meter Water Usage (potable)	\$0.05 per gallon
Non-potable water	\$1.00 per 1,000 gallons
MCSO Non-Rate Payer Green Waste	\$8.00 per cubic yard
MCSO Non-Resident Fire Suppression Water Rate	\$200.00 per month
Vacation Rental Inspection	\$60.00
Stand-By Fee (per 2014 Water Rate Study)	\$142 annually/ \$11.83 billed monthly
Water Connection Inspection Fee	\$60.00 per hour per Ordinance 23
County Requested Inspection Fee (new building permits, inspections)	\$60.00 per hour - Charged to owner

### Special Taxes

Fire/Ambulance	See Resolution 05, 2008
Park	\$56.06/Per Parcel
Library	\$8.06/Per Parcel
	Plus, County administration fees

### Office Fees

Photocopies/Fax/Scan/public records request e-mails per page	\$0.25 Letter-One Side, \$0.35 Both sides \$0.30 Legal/One Side, \$0.40 Both Sides add \$0.10/page for color
Lamination	\$0.95/Letter size page
Returned Check/ACH Fee	\$25.00
Lost key fee	\$150.00
	\$110.00 padlock
Flash Drive	\$15.00

### Delinquent Accounts

Penalty for Late Payment	10% One Time
Interest	0.5% Per Month (6% APR)

### Employee/Director Reimbursements

Mileage	Per Current IRS Reimbursement Rate
Breakfast	\$25.00
Lunch	\$25.00
Dinner	\$50.00
Lodging	up to \$275.00/night with receipts
Parking	up to \$30.00/day with receipts
Tolls	As required

