

McCLOUD COMMUNITY SERVICES DISTRICT
Policy and Procedure Manual

POLICY TITLE: Members of the Board of Directors

POLICY NUMBER: 4050

ADOPTED: December 09, 2002

REVIEWED: July 11, 2019, 09/08/2021

REVISED: March 24, 2014; August 12, 2019

4050.10 Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff or exchanged between Directors before meetings.

4050.11 Information that is exchanged before meetings shall be distributed through the General Manager, and all Directors will receive all information being distributed.

4050.20 Directors shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings.

4050.30 Directors shall defer to the chairperson for conduct of meetings of the Board. All Directors shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

4050.40 Directors may request changes to the previous board meeting minutes, brief comments pertinent to an agenda item discussed (including, if desired, a position on abstention or dissenting vote discussed at the previous board meeting).

4050.50 Directors shall abstain from participating in consideration on any item involving a personal or financial conflict of interest. Unless such a conflict of interest exists Directors should not abstain from the Board's decision-making responsibilities.

4050.60 Requests by individual Directors for substantive information and/or research from District staff will be channeled through the General Manager.

4050.70 Officers (President, Vice President) shall be elected by the Board of Directors at the first Board meeting in December. The Secretary and Treasurer shall be appointed by the Board President at the first meeting in December.