

**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

**POLICY TITLE:** Ambulance Duty  
**POLICY NUMBER:** 7050  
**ADOPTED:** September 28, 2009  
**REVIEWED:** March 13, 2014; September 12, 2019  
**REVISED:** December 13, 2010

**7050.10** There shall be a duty schedule compiled annually by the Fire Chief listing the weekly dates for ambulance duty. Ambulance duty will be served by qualified Emergency Medical Technicians (EMTs) either in pairs or with a driver scheduled. This shall ensure personnel to crew the ambulance at a minimum Basic Life Support (BLS) level during nights and weekends. Ambulance duty is scheduled by the Fire Chief, at least annually, to ensure the availability of personnel to staff the ambulance at a Basic Life Support (BLS) level to cover nights and weekend hours.

**7050.20** This policy does not prevent any other officers or members from responding to incidents; as this is a volunteer department, all members are expected to respond as they are available. The minimum staffing for an ambulance is one EMT and one driver certified by the state and MCSD Fire Department.

**7050.30** Ambulance duty shifts are one week. Weekday shifts begin at 1900 and end 0700 the following morning. Weekend shifts being at 1900 Friday and end 1900 Sunday.

**7050.40** EMTs scheduled for duty may trade shifts with another EMT or make other arrangements to conduct personal business if the need arises. The on duty officer shall be notified of the changes.

**7050.50** Daytime duty shall be covered as EMTs are available to staff the ambulance.

**7050.60** This policy does not prevent any other officers or members from responding to incidents; as this is a volunteer department, all members are expected to respond as they are available.