

# McCLOUD COMMUNITY SERVICES DISTRICT

## ORDINANCE NO. 6

### AN ORDINANCE ESTABLISHING POLICIES, PROCEDURES AND REGULATIONS GOVERNING FIRE PROTECTION SERVICES AND FACILITIES

#### Section 1 - Title

Ordinance No. 6 shall be known as the Fire Department Ordinance.

#### Section 2 - Purpose

The purpose of this ordinance is to establish the rules, regulations and general organizational structure for fire protection facilities and services provided by the McCloud Community Services District.

#### Section 3 - Authority

This ordinance is declared and established by the Board of Directors of the McCloud Community Services District in accordance with the authority granted in the California Code of Regulations.

#### Section 4 - Definitions

The following definitions shall apply when used herein:

- 4.1 District shall refer to the McCloud Community Services District.
- 4.2 Board of Directors shall refer to the duly constituted Board of Directors of the McCloud Community Services District.
- 4.3 General Manager shall refer to the Chief Executive Officer of said District.
- 4.4 Fire Department shall refer to the organization constituted by the Board of Directors to provide fire protection services.
- 4.5 Fire Chief shall refer to the person appointed by the Board of Directors to manage its fire protection and fire prevention services.
- 4.6 Firefighters shall refer to the duly appointed active members of the Fire Department whether salaried, paid on-call or volunteer.

- 4.7 Fire Hall shall refer to the buildings assigned by the District for the purpose of housing of fire protection equipment and/or furnishing of fire protection services.
- 4.8 Ambulance shall refer to any emergency vehicle maintained by the Fire Department for use in the care and/or transportation of sick or injured persons.
- 4.9 Apparatus shall refer to the fire engines and/or trucks maintained by the Fire Department for use in fire protection services to the community.

#### Section 5 - Organization

Fire protection services for the District, and any area, property or group of properties desiring and agreeing to contract with the District for fire protection services, shall be provided by an organized and trained fire department known as the McCloud Fire Department.

The Fire Department shall be organized, operated and administered in accordance with the standards provided by the Government Code of the State of California, the National Fire Protection Association and accepted standards and practices of fire protection services in the United States. The Fire Department shall prepare and maintain a set of by-laws governing its organization which shall be reviewed and approved by the Board of Directors.

The Fire Chief shall:

- 5.1 Have all of the powers, authority and duties of a fire chief as prescribed by the Government Code of the State of California.
- 5.2 Have the authority and responsibility for the proper repair, care and maintenance of supplies and equipment assigned or purchased for the Fire Department.
- 5.3 Have the authority to appoint from the Fire Department membership two (2) firefighters, each of whom shall be an Assistant Fire Chief, with the complete and total authority of the Fire Chief in his absence.
- 5.4 Have the authority and responsibility for dispatching appropriate manpower and equipment to emergencies occurring within and without the District as authorized by the laws of the State of California, contracts or mutual aid agreements as entered into by the District and as otherwise authorized or directed by the Board of Directors.

The General Manager shall provide oversight pursuant to policies established by the Board of Directors.

#### Section 6 - Membership

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All firefighters duly appointed and maintained in an active capacity in accordance with the by-laws of the Fire Department shall be employees of the District while attending any official Fire Department drill, training, emergency or other fire protection operation.

Membership in the Fire Department shall consist of a maximum of thirty-five (35) individuals. Membership may include volunteers residing in areas both inside and outside of the District boundaries within the community of McCloud.

#### Section 7 - Compensation

The District will compensate volunteer firefighters at a rate prescribed by the Board of Directors for attendance at the following department activities:

- 7.1 Regularly scheduled drills, training exercises or official meetings.
- 7.2 When called to an emergency or other fire protection related operation by Fire Department alarm signal or alerting device.
- 7.3 When requested or authorized by the Fire Chief to report or respond to an incident within the jurisdiction of the fire protection services provided by the District.

#### Section 8 - Use of Equipment

Use of Fire Department apparatus, ambulance and equipment shall be restricted to official Fire Department training and drills, fire protection related operations within the District and without the District as authorized by the Government Code of the State of California, contracts or mutual aid agreements entered into by the District and as otherwise authorized or directed by the Board of Directors.

#### Section 9 - Use of Fire Hall

Meetings and training session of the Fire Department shall have priority over all other activities in the Fire Hall.

The Fire Hall shall be used free of charge for functions and activities sponsored or directed by the Fire Department.

The Firemen's Association (an organization composed of active firefighters, former or retired firefighters and supporters of the Fire Department) shall have free use of the upstairs of the Fire Hall for meetings and Association-sponsored social events.

Use of the upstairs of the Fire Hall for non-Fire Department functions shall be subject to approval of the Fire Chief. When advised by the Fire Chief of an approved use, the secretarial

staff of the District shall indicate the time, use and using organization on a master schedule in the District office. At least one active fireman shall be in attendance at all non-Fire Department functions. The Board of Directors shall established fees and cleaning deposit amounts for use of the Hall.

Except for items owned and maintained by the Firemen's Association, all property, furniture and equipment are the public property of the District and under no circumstances are to be removed from the premises except by authorization of the Fire Chief, or in the case of fixed properties, by authorization of the General Manager.



Timothy E. Dickinson, President of the Board

The foregoing Ordinance No. 6 was introduced (as revised) and read at a meeting of the Board of Directors of the McCloud Community Services District on the 9th day of June, 2008 and was duly adopted by the following vote:

AYES: Dickinson, Kleinhans, Schoenstein, Simons and Young

NOES: None

ABSENT: None

ATTEST:



Beth Steele, Secretary of the Board