## McCLOUD COMMUNITY SERVICES DISTRICT

## **ORDINANCE NO. 15**

## RULES AND REGULATIONS RELATING TO SEWERS AND SEWAGE DISPOSAL

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#### **GENERAL PROVISIONS**

## 1.01 Purpose and Policy.

This Wastewater Discharge Ordinance sets uniform requirements for discharges into the wastewater collection and treatment system of the McCloud Community Services District (hereinafter referred to as "District") and enables the District to comply with administrative provisions of the Clean Water Grant Regulations, the water quality requirements set by the Regional Water Quality Control Board and applicable effluent limitations, national standards of performance, toxic and pretreatment effluent standards, and any other discharge criteria which are required or authorized by State or Federal law, and to derive the maximum public benefit by regulating the quality and quantity of wastewater discharged into those systems. This Ordinance also provides for the setting of user charges and fees for the equitable distribution of cost to all users, and the issuance of permits to certain users.

The District Standard Specifications and Details, including other documents referenced therein, are hereby made a part of this ordinance. The Standard Specifications and Details are dynamic documents revised periodically to reflect changing regulations, design and construction methods, materials and test/inspection procedures. Revisions to the Standard Specifications and Details will not require this ordinance to be modified.

## 1.02 Definitions.

4. "Building"

5. "Building Sewer"

Unless otherwise defined herein, terms shall be as adopted in the latest edition of Standard Methods for the Examination of Water and Wastewater, published by the American Public Health Association, the American Water Works Association, and the Water Pollution Control Federation. Waste constituents and characteristics shall be measured by Standard Methods unless expressly stated, or as established by Federal or State regulatory agency.

1.	"Annexed Area"	Consists of areas annexed to but not part of the original boundaries of the District.
2.	"Applicant"	The person(s) making application for sewer service whom shall be the owner of the premises to be served.
3.	"Beneficial Uses"	Uses of the waters of the State that may be protected against quality degradation, including but not necessarily limited to, domestic, municipal, fire protection, agricultural and industrial supply, power generation, recreation, aesthetic enjoyment, navigation and the preservation and enhancement of fish, wildlife and other aquatic resources or specified by Federal or State law.

Any structure requiring sanitary facilities.

point three (3) feet beyond the foundation.

6. "Commercial Service Connection"

Any non-domestic and non-industrial service including a domestic service which contains a commercial business in addition to or part of a residence.

The private sewage collection plumbing from within a structure to a

7. "Community Sewer"

A sewer owned or operated by the District, or a sewer owned or operated by another person or entity which is tributary to and discharges into the District sewer, or a treatment or disposal facility owned or operated by the District.

8. "Compatible Pollutant"

Biochemical oxygen demand, suspended solids, PH and fecal Coliform bacteria, plus additional pollutants identified in the District's National Pollutant Discharge Elimination System (NPDES) permit of the District's treatment works was designed to treat such pollutants, and in fact does remove such pollutants to a substantial degree.

9. "Connection"

Any connection between the customer's sewerage works and the District's system and/or equipment.

10. "Contamination"

An impairment of the quality of the waters of the State by waste to a degree which creates a hazard to the public health through poisoning or through the spread of disease. Contamination shall include any equivalent effect resulting from the disposal of wastewater, whether or not waters of the State are affected.

11. "Critical User"

A user who is required to obtain a permit, as defined in Section 3.05.1.

12. "Customer"

Utility user.

14. "District"

McCloud Community Services District, its Board of Directors or persons authorized by the Board of Directors to implement and enforce this Ordinance.

15. "Domestic"

See "Residential Service Connection".

16. "Federal Act"

The Federal Water Pollution Control Act of 1972, PL 92\_500, and any amendments thereto; as well as any guidelines, limitations, and standards promulgated by the United States Environmental Protection Agency pursuant to the Act.

17. "Fixture Count"

A method of evaluating wastewater flow based on the number of plumbing fixtures (Fixture Units) and can be used to estimate both commercial and non-commercial users. The method does not consider actual flow, but rather the capacity to generate flow based on the type of plumbing fixture.

18. "Fixture Unit"

Tables listing unit equivalent fixtures published in the Uniform Plumbing Code (UPC) and California Plumbing Code (CPC) for various sizes and types of plumbing fixtures.

19. "Garbage"

Solid wastes from the preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

20. "Holding Tank Waste"

Any waste from Holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, grease traps or grease interceptors, and vacuum pump tank trucks.

21. "Household Equivalent" (HE)

A unit of measure which identifies the capacity to meet the estimated demand of a typical single family residence based on the number of plumbing fixture units contained within the building or estimated volume of wastewater discharged, usually average daily flow in gallons per minute.

22. "Industrial Service Connection"

Service to a non-residential user listed in the current edition of the Standard Industrial Classification (SIC) Manual prepared by the Executive Office of Management and Budget. Division A - Agriculture, Forestry, Fishing; Division B - Mining; Division D - Manufacturing; or Division E - Transportation, Communication, Electric, Gas, sanitary.

23. "Industrial Waste" The liquid waste from industrial processes.

24. "Interceptor" A device through which wastewater flows and objectionable material is

captured in a serviceable compartment

25. "Manager" The Manager of the District, or his designated representative.

26. "Mass Emission Rate"

The weight of material discharged to the sewer system during a given

time interval. Unless otherwise specified, the mass emission rate shall mean pounds per day of a particular constituent or combination of

constituents.

27. "Natural Outlet" Natural Outlet shall mean any outlet into a watercourse, pond, ditch, lake

or other body of surface or ground water.

28. "Nuisance" Anything which is injurious to health, or is indecent or offensive to the

senses, or an obstruction to the free use of property, so as to interfere with the comfort or enjoyment of life or property. A public nuisance is one which affects at the same time an entire community or neighborhood

or any considerable number of persons, although the extent of the annoyance or damage inflicted upon individuals may be unequal.

29. "Owner" The person/s in whose name/s the legal title to the property appears

recorded by deed or as executor, administrator, guardian or trustee of the

owner.

30. "Permit" Means a written permit issued by the Manager or his authorized

representative.

31. "Person" Any individual, partnership, firm, association, corporation, or public

agency, including the State of California and the United States of

America.

32. "Pollution" An alteration of the quality of the waters of the State by waste to a

degree which unreasonably affects such waters for beneficial use or facilities which serve such beneficial users. Pollution may include

contamination.

33. "Premises" A lot or parcel of real property, including any improvements thereon, under common ownership, except where there are well-defined boundaries or partitions such as fences, hedges or other restrictions preventing the common use of the property by the several tenants or occupants, in which case each such portion may be deemed by the District to be a separate premises for purpose of receiving, using, and paying for service. Multifamily dwellings and office buildings may be classified as single premises. 34. "Private Sewer Lateral" That portion of the privately owned sewer collection system beginning at a point three (3) feet outside the foundation wall of any building or structure and running to the property line ending at the point of intersection with the Public Sewer Lateral, usually at the private property 35. "Public Sewer Lateral" That portion of the District's sewer collection system beginning at the point of intersection with the Private Sewer Later, usually at the private property line, and extending to the sewer main 36. "Renter" Non-owner utility user. 37. "Residential Service Connection" Service to a single family dwelling, duplex, flat, or apartment. 38. "Service Charge" The monthly charge for the proportionate share of the District's cost of operation, maintenance, replacement, debt service, capital recovery, administration and reserves. 39. "Sewage" Water-carried wastes from buildings connected to sewage works of the District. 40. "Sewerage Works" All facilities for collecting, pumping, treating and disposing of sewage. 41. "Shall" and "Will" As used in this document shall both mean a mandatory or obligatory act or requirement. 42. "Unpolluted Water" Water containing no constituents which would render such water unacceptable to the agency having jurisdiction thereof for disposal to storm or natural drainage's or directly to surface water. 43. "User" Any person that discharges, causes or permits the discharge of wastewater into a community sewer. 44. "User Classification" A classification of user based on the type of activity conducted on the premises.

Waste and water, whether treated or untreated, discharged into or

Includes sewage and any and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, of human or animal origin, or from any producing, manufacturing, or processing

operation.

45. "Waste"

46. "Wastewater"

permitted to enter a community sewer.

47. "Wastewater Constituents and Characteristics"

The individual chemical, physical, bacteriological and radiological parameters, including volume and flow rate and such other parameters that serve to define, classify or measure the contents, quality, quantity and strength of wastewater.

48. "Water of the State"

Any water, surface or underground, including saline waters within the boundaries of the State.

#### **REGULATIONS**

## 2.01 Prohibitions on Discharges.

No person shall discharge to a community sewer waste which cause, threaten to cause, or are capable of causing either alone or by interaction with other substances:

- 1. A fire or explosion;
- 2. Obstruction of flow in a sewer or injury of the system or damage to the wastewater collection, treatment or disposal facilities;
- 3. Danger to life or safety of personnel;
- 4. A nuisance, or prevention of the effective maintenance or operation of the sewer system, through having a strong, unpleasant odor;
- 5. Air pollution by the release of toxic or malodorous gases or malodorous gas-producing substances;
- 6. Interference with the wastewater treatment process;
- 7. The District's effluent or any other product of the treatment process, residues, sludges, or scums, to be unsuitable for reclamation and reuse, or to interfere with the reclamation process;
- 8. A detrimental environmental impact or a nuisance in the waters of the State or a condition unacceptable to any public agency having regulatory jurisdiction over the District;
- 9. Discoloration or any other condition in the quality of the District's treatment works effluent in such a manner that receiving water quality requirements established by law cannot be met;
- 10. Conditions at or near the District's treatment works which violate any statute or any rule, regulation, or ordinance of any public agency of State or Federal regulatory body;
- 11. Quantities or rates of flow which overload the District's collection or treatment facilities or cause excessive District collection or treatment costs, or which use a disproportionate share of the District facilities.

## 2.02 Prohibitions on Storm Drainage and Groundwater.

#### 2.02.1 Individual Connections.

Storm water, groundwater, rainwater, street drainage, subsurface drainage or yard drainage shall not be discharged through direct or indirect connections to the District's sewer unless a permit is issued by the District. The District may approve the discharge of such water only when no alternative method of disposal is available.

If a permit is granted for the discharge of such water into the District's sewer system, the user shall pay the applicable service connection and/or capacity fees and user charges and fees and meet such other conditions as required by the District.

#### 2.02.2 Community Sewer Connections.

Whenever in the District's opinion a community sewer connection is discharging quantities of effluent significantly in excess of the amounts that should be generated from the services within the community sewer system, whether from storm water, groundwater, rainwater, street drainage, subsurface drainage, area drainage or other causes, then such

excessive drainage shall be remedied, controlled and eliminated by the community sewer entity upon demand of the District, and for that purpose, the District may take any steps reasonably designed in its opinion to remedy, control and eliminate such excess effluent discharge into District facilities, including but not limited to:

- a. Imposition of a surcharge, including progressive surcharges, on such excessive discharge;
- b. Requiring the entity to conduct an infiltration/inflow analysis or other study to determine the causes, and to adopt and implement a plan to remedy or eliminate such excess discharge;
- c. Termination of service.

## 2.03 Prohibition on Unpolluted Water.

Unpolluted water, including, but not limited to cooling water, process water or blow-down from cooling towers or evaporative coolers and swimming pool water will not be discharged through direct or indirect connection to the District's sewer unless a permit is issued by the District. The District may approve the discharge of such water only when no alternative method of disposal is available.

If a permit is granted for the discharge of such water into a community sewer, the user shall pay the applicable service connection and/or capacity fees and user charges and fees and shall meet such other conditions as required by the District.

## 2.04 Limitation on Radioactive Wastes.

2.04.1 No person shall discharge or cause to be discharged, any radioactive waste into a community sewer unless otherwise approved by the District and regulatory agencies

## 2.05 Limitation on the Use of Garbage Grinders.

- 2.05.1. Waste from garbage grinders shall not be discharged into a community sewer except:
  - a. Waste generated in preparation of food normally consumed on the premises; or
  - b. Where the user has obtained a permit for that specific use from the District and agrees to undertake whatever self-monitoring is required to enable the District to equitably determine the user charges based on the waste constituents and characteristics.
- 2.05.2 Such grinders must shred the waste to a degree that all particles will be carried freely under normal flow conditions prevailing in the District sewer. Garbage grinders shall not be used for grinding plastic, paper products, inert materials, or garden refuse.

#### 2.06 Limitations of Point of Discharge.

No person shall discharge any substances directly into a manhole or other opening in a community sewer other than through an approved sewer connection, unless upon written application by the user, the District issues a permit for such direct discharges and payment of the applicable user charges and fees.

2.06.1. It shall be unlawful to discharge to any natural outlet within the District, any sewage, industrial wastes, or other polluted waters or materials.

## 2.07 Holding Tank Waste.

A user proposing to discharge holding tank waste into a community sewer must secure a permit. Unless allowed by the District under the terms and conditions of the permit, a separate permit

must be secured for each separate discharge. This permit will state the specific location of discharge, the time of day the discharge is to occur, the volume of the discharge and the wastewater constituents and characteristics. If a permit is granted for discharge of such waste into a community sewer, the user shall pay the applicable service connection and/or capacity fees and user charges and fees and shall meet such other conditions as required by the District.

## 2.08 Other Limitations on Wastewater.

- 2.08.1 No person shall discharge into a sewer wastewater containing in excess of:
  - a. 0.1 mg/l arsenic
  - b. 0.2 mg/l cadmium
  - c. 2.0 mg/l copper
  - d. 1.0 mg/l cyanide
  - e. 1.0 mg/l lead
  - f. 0.01 mg/l mercury
  - g. 1.0 mg/l nickel
  - h. 0.2 mg/l silver
  - i. 0.5 mg/l total chromium
  - j. 3.0 mg/l zinc
- 2.08.2 No person shall discharge into a sewer any wastewater:
  - a. Having a temperature higher than 150 degrees F (65 degrees C.)
  - b. Containing more than 200 mg/l of oil or grease of animal or vegetable origin.
  - c. Containing more than 100 mg/l of oil or grease of mineral or petroleum origin.
  - d. Having a pH lower than 6.0.
  - e. Containing in excess of 0.02 mg/l total identifiable chlorinated hydrocarbons.
  - f. Containing an excess of 1.0 mg/l phenolic compounds.
- 2.08.3 No person shall discharge or cause to be discharged to any public sewer which directly or indirectly connects to the District sewer system any toxic, hazardous or other wastes if in the opinion of the District such wastes may have an adverse or harmful effect on service maintenance personnel, wastewater treatment plant personnel or equipment, treatment plant effluent quality, public or private property or may otherwise endanger the public, the environment, or create a public nuisance.

## 2.08.4 Interceptors.

- a. Any type of business or other establishment where any grease, oil, sand, non-sewage items or other objectionable materials may be discharged into a public or private sewage main or disposal system shall have an interceptor.
- b. If, upon inspection by the District, discharge from a commercial business or establishment not previously required to install an interceptor is found to be causing a buildup of grease, sand, oil, non-sewage or other objectionable materials, the owner of such property shall be required to install an interceptor approved by the District within ninety (90) days after receiving written notification of the need for an interceptor. Failure to complete such installation may result in disconnection from the public sewer without further notice.
- c. Interceptors shall be constructed in accordance with a design approved by the District prior to installation.
- d. Each interceptor shall be so installed and connected that it shall be at all times easily accessible for inspection, cleaning and removal of the intercepted grease, oil, sand, etc. An interceptor may not be installed in any part of a building where food is handled. Proper type and location of the interceptor shall meet the

- District Standards and Plumbing Code in effect at the time of installation.
- e. Each business establishment for which an interceptor is required shall have an interceptor, which shall serve only that business establishment.
- f. Buildings remodeled for use requiring interceptors shall be subject to these regulations.
- g. Toilets, urinals, and other fixtures containing fecal material may not flow through the interceptor.
- h. The interceptors shall be maintained in efficient operating condition by periodic removal of the accumulated material at the owner's expense. No such collected substance shall be emptied or discharged into any drainage piping or public or private sewer.
- i. Abandoned interceptors shall be emptied and filled as required for abandoned septic tanks in Section 1119 of the Uniform Plumbing Code.
- j. The cover for interceptors shall be designed for the loads imposed on the structure as required by the District. The cover shall be gas-tight on all interceptors and the waste shall enter the interceptor through the inlet pipe only.
- k. Interceptors shall be installed in such a manner that drainage from area outside the area intended to be served may not enter.
- 1. If, upon inspection by the District, an interceptor is found to be absent or ineffective in the sole discretion of the District, the owner shall be required to make immediate repairs or corrections within thirty (30) days after receiving written notification of deficiency. Failure to make such repairs or corrections shall result in disconnection from the public sewer without further notice.
- m. The owner/user shall keep records of interceptor device cleaning, maintenance, and material removal and report on such maintenance to the District in the format and at the frequency required by the District. The District may require the owner/user to provide at their expense results of periodic measurements of its discharge which is to include chemical analysis of oil and grease content.
- 2.08.5 Limitations on wastewater strength in Section 2.08.1 and 2.08.2 of this Ordinance may be supplemented with more stringent limitations.
  - a. If the District determines that the limitations in Section 2.08.1 and 2.08.2 may not be sufficient to protect the operation of the District's treatment works, or
  - b If the District determines that the limitations in Sections 2.08.1 and 2.08.2 may not be sufficient to enable the District's treatment works to comply with water quality standards or effluent limitations specified in the Waste Discharge Requirements specified by the California Regional Water Quality Control Board for the District.

## 2.09 Preliminary Treatment of Wastes.

- 2.09.1 The District shall review, and may prohibit, the admission into the public sewers of any waters or wastes having the following characteristics:
  - a. A 5 -day Biochemical Oxygen Demand greater than 300 parts per million by weight, or
  - b. Containing more than 350 parts per million by weight of suspended solids, or
  - c. Containing any quantity of prohibited substance described in this Chapter, or

- d. Having an average daily flow greater than two percent (2%) of the average daily sewage flow of the District,
- 2.09.2 Where necessary in the opinion of the District, the owner shall provide at his own expense, such preliminary treatment as may be necessary to:
  - a. Reduce the biochemical oxygen demand to 300 parts per million and the suspended solids to 350 parts per million by weight, or
  - b. Reduce objectionable characteristics or constituents to within the maximum Limits provided for in this Chapter, or
  - c. Control the quantities and rates of discharge of such waters or wastes.
- 2.09.3 Plans, specifications and other pertinent information relating to proposed preliminary treatment facilities shall be submitted for the approval of the District and all other agencies as required by law. No construction of such facilities shall be commenced until written approvals and permits are obtained.
- 2.09.4 Maintenance of Preliminary Treatment Facilities.

Where preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation at the owner's expense and to the satisfaction of the District.

#### 2.09.5 Control Manholes.

When required by the District, the owner of any property served by public or private lateral carrying industrial waste shall install a suitable control manhole in the public or private lateral to facilitate observation, sampling and measurement of wastes. Such manhole, when required, shall be accessibly and safely located, and shall be constructed in accordance with plans approved by the District. The manhole shall be installed at the owner's expense, and shall be maintained so as to be safe, accessible and watertight at all times.

## 2.09.6 Measurement and Tests.

All measurements, tests and analysis of the characteristics of waters and wastes to which reference is made in this Chapter, shall be determined in accordance with standard methods and shall be determined at the control manhole provided for in Paragraph 2.09.5, above. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point which the private lateral is connected.

## 2.09.7 Special Agreements.

Nothing in this Chapter shall be construed as preventing any special agreement between the District and any industrial concern whereby any industrial wastes of unusual strength or character may be accepted by the District for treatment, subject to payment therefor by the industrial concern and subject to such terms and conditions as might be required by the District.

#### 2.10 Limitations on Flow.

## 2.10.1 Flow Limiting Devices

When in the opinion of the District, the quantity of wastewater discharged to the collection facilities are in any way detrimental to said facilities or are in excess of the capacity of that system, the District may require the implementation of flow limiting devices by individual users. The flow limiting devices shall be of a type approved by the District and shall be installed on those fixtures designated by the District and at the user's

expense. User charges may then be adjusted as provided for in Chapter 4 of this Ordinance.

## 2.10.2 Water Conservation Devices required.

a. All applicants for new sewer service connections shall be required to furnish proof of installation in residential, commercial and/or industrial buildings, ultra low flow toilets and shower heads maximum flow rates as determined by California law.

## 2.11 Backflow Devices. - Sewer Customers Shall Install.

The District may at any time require any user to install, at the user's expense, a backflow prevention device in the user's private lateral, where such sewer may be subject or exposed to backup from sewage in the District's sewer system. Sewage backflow devices shall be of a type approved by the District, installed at the user's expense and maintained continuously in satisfactory and effective operation at the user's expense and to the satisfaction of the District. Protection of private property from damage caused by sewage backup through a sewer service lateral is the sole responsibility of the property owner, and shall not be compensated by the District.

#### 2.12 Access.

District personnel shall have a right of access to any premises that discharge into the District's sewer system to determine whether there is compliance or non-compliance with this Ordinance. Owners or occupants of such premises shall allow the District or its representative ready access at all reasonable times to all parts of the premises for the purpose of inspection or sampling, or in the performance of any of their duties related thereto. District personnel shall further have a right of access to go upon any premises on which a sewer line is located that is serving more than one parcel or building for the purpose of inspection of the sewer line and to shut off, terminate, repair or reconnect sewer service, or for any other purpose related to the operation of the sewer system, including the inspections relating to grease interceptors. The District shall have the right to install and maintain on the user's property such devices as are necessary to conduct sampling or metering operations. Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with their security guards, so that upon presentation of suitable identification, personnel from the District will be permitted to enter without delay for the purpose of performing their specific responsibilities.

# EXTENSION OF FACILITIES, CONNECTION, SEWER CONSTRUCTION REQUIREMENTS AND DISCHARGE PERMITS

## 3.01 Extension or Improvement of Facilities Agreement.

When sewer service is requested for property within the District which does not abut an adequate sewer collection facility, an extension or improvement of the District's system shall be required. Such facilities may include, but not be limited to, collection pipes, manholes, backflow prevention devices, pump stations and cleanouts.

## 3.01.1 Application.

An extension or improvement of facilities shall be initiated by completing an application and depositing an application fee. The application must be signed by the property owner, and shall become null and void under the following conditions:

- a. The application shall become void ninety (90) days following date of issue unless a recordable extension or improvement of facilities agreement has been signed by both the District and the applicant.
- b. The application and recordable agreement shall both be void and terminated eighteen (18) months after execution of the extension and improvement agreement unless construction has been completed and accepted in writing by the District. Extensions of time may be granted upon request by the applicant and approval in writing by the District.

## 3.01.2 Project Approval.

- a. Design documents accompanying extension or improvement applications shall be reviewed by the District. If further information or redesign is required by the District, the applicant shall furnish such additional material or information before such application shall be considered further. All such designs shall be certified and stamped by an engineer registered to practice in the State of California and all design and material specifications shall be in accordance with standard specifications approved by the District. Upon District approval, the design shall be incorporated into an extension or improvement agreement meeting terms and conditions required by the District. The agreement shall be placed on the Board of Directors agenda, accompanied by staff recommendations, and, if authorized, the President of the Board or General Manager shall sign the agreement.
- b. No actual construction or fieldwork shall begin until the agreement has been signed by all parties.

## 3.01.3 Installation and Ownership of Extension of Facilities.

The applicant shall have the facilities constructed and installed by an experienced, competent contractor approved by the District. If required by applicable law, the prevailing rate of per-diem wages shall be paid by the contractor to his employees for any sewer system improvements constructed on behalf of the District. The District reserves the right to construct, with its own personnel or by contract, at cost to the applicant, taps or connections to existing pipes and any other complex or difficult construction which may be crucial to proper operation and function of District facilities, in the opinion of the District. Upon completion, final inspection and acceptance in writing by the District, the off-site facilities shall be owned and operated by the District as part of its sewer system.

## 3.01.4 Sizing of Facilities.

- a. The normal minimum pipeline size for public sewer shall be eight (8) inches inside diameter, however, the District may specify larger or smaller pipeline size under appropriate conditions.
- b. Grease Interceptors

Grease interceptors shall be sized in accordance with District standard specifications in effect at the time of installation of such device and on file in the District office.

#### 3.01.5 Location of New Facilities.

- a. The extension or improvement of facilities shall be located only on land owned by the District in fee, in streets with an acceptable encroachment permit, existing public utility easements, or in an easement granted to the District.
- b. The location is subject to the District's approval of alignment, accessibility and safety of the facilities.
- c. The applicant shall convey or grant to the District without cost such land and/or easements the District determines necessary for the facilities. The minimum permanent easement width shall be 20 feet.
- d. The District may also require an easement for future extensions.
- e. Land shall be conveyed to the District, free and clear of liens or encumbrances except encumbrances of record that are acceptable to the District.
- f. Easements shall be granted in a form satisfactory to the District. The pipeline shall abut all parcels served.
- g. An easement shall be granted to the District along the entire length of the Applicant's parcel except in cul-de-sacs, dead-end roadways or other situations where the District determines that the pipeline may terminate and remote service be provided.

#### 3.01.6 Payment of Costs.

- a. The Applicant shall pay the District's actual costs including, but not limited to:
  - i. Engineering analysis, designs, plan review or preparation of environmental impact documents, hearings, review or preparation of improvement plans, construction inspection, as-built drawings, project management and usual overhead expenses allocated to such work.
  - ii. The Applicant shall deposit District's estimate of engineering review, inspection and project administrative costs after the District has signed the Agreement and prior to improvement plan review/approval and performance of additional work. Such costs will be deducted from the deposit periodically (usually monthly). The District shall determine the deposit amount and the applicant shall maintain a positive balance at all times. Failure to do so may result in automatic withdrawal of approval of the application.
  - iii. Upon completion of the work, if the amount deposited with the District is less than actual costs, the difference shall be paid to the District prior to acceptance of the facility.
    - iv. Any amount deposited in excess of actual cost will be

refunded to the applicant following acceptance of the facility.

- 3.01.7 As-Built Drawings and Proof of Service Certification.
  - a. Upon completion and final inspection by the District, Applicant shall submit a complete set of as-built drawings of the facility acceptable to the District.
  - After all conditions for acceptance of the facility have been met, the District will issue written certification of proof of service to the County Building Department.
- 3.01.8 Project Bonding and First Year Warranty Responsibility.
  - a. Prior to commencement of construction of any of the infrastructure improvements to be constructed by the applicant under an improvement of facilities agreement, applicant or its contractor shall furnish bonds covering the faithful performance of the construction or installation activities required under the agreement, and the payment of all obligations arising thereunder as specifically required in this ordinance.
  - b. The premiums for the bonds shall be paid by applicant or its contractor
  - c. The applicant shall deliver the required bonds to the District not later than the date of commencement of the work for each phase of work
  - d. Said bonds shall be issued by a surety company acceptable to the District, and shall be in the amount of 100% of the estimated construction costs, as determined by the District, for the next phase of construction to be then undertaken by applicant for faithful performance, and 100% of estimated cost of labor and materials, for the next phase of construction for payment of labor and materials
  - e. Failure by the applicant to pay for any of the repairs described above after being billed by the District will result in a lien being placed against the property by the District.
  - f. The applicant, or the applicant's contractor, shall submit a one (1) year repair surety; a bond, (in form acceptable to the District), certificate of deposit, or irrevocable letter of credit, in an amount not less than twenty-five (25%) of the actual construction costs of the facilities.
- 3.01.9 Documentation of Project Costs.
  - a. For projects involving District reimbursement or reimbursement by other users, the applicant shall provide the District with copies of all invoices for materials, equipment, employed labor and District costs for construction of the project marked "PAID" and signed by the applicant or his authorized agent.
- 3.01.10 Cost Reimbursed by the District.
  - a. Reimbursement of reasonable costs to an applicant for extension of permanent facilities required to be larger than needed by the applicant may be made pursuant to the District reimbursement policies outlined in the following section.
  - b. The District will collect and disperse funds for partial reimbursement of oversized facilities constructed by others through execution of a formal reimbursement agreement under the conditions set forth below.
    - i. The District shall be under no obligation to make any reimbursement payment whatsoever, except as outlined in this section. All

questions as to the meaning of any portion of this section shall be as interpreted by the District.

- ii. Proposed facilities must be constructed in accordance with plans and specifications approved by the District. The District may require that the facilities have sufficient capacity not only to serve the applicants' areas, but other areas beyond, or in addition to the applicant's areas.
- Any applicant who requires service through facilities or improvements constructed by others pursuant to a reimbursement agreement and who did not contribute to the cost of construction shall pay a pro rata reimbursement fee in addition to all other required charges prior to service being provided. An administration charge of ten (10) percent shall be added to the reimbursement fee, to compensate District for administration of the reimbursement contract. An area of benefit which identifies parcels having access to the constructed facility shall be determined at the sole discretion of the District and a map of the area shall be attached as Exhibit A to the reimbursement agreement. The District shall make an estimate of future use within the area of benefit based upon knowledge and investigation of those same factors by which sizing of the constructed facility was determined. This total projected future use, calculated as Household Equivalents, assigned to the mapped area of benefit plus the verified cost of the project constitute those factors by which a contractually obligated reimbursement fee shall be calculated according to the following formula:

Rf = Reimbursement Fee.

Cp = Cost of project as determined in paragraph 3.01.9

Tc = Total capacity of facility expressed in Household equivalents as determined solely by District.

HE = Number of Household Equivalents required by Applicant's parcel(s) or subdivision thereof.

Where  $Rf = (Cp \div Tc) \times HE$ 

- iv. Each year, the District will disperse any collected reimbursement funds, less the administrative fee, to the applicant who constructed the facilities without interest. Applicant shall keep the District informed of any change of applicant's mailing address.
- v. All obligations for reimbursement of any excess capacity costs expire ten (10) years following the date of transfer of title to District of the reimbursable facilities. In no event shall reimbursement payments exceed total project construction costs less capacity used by the original applicant/builder of the project.
- vi. The Applicant's rights to reimbursement funds shall not be transferable or assignable without the express written consent of the District.
- vii. Applicant shall be solely responsible for providing District with a current contact address and phone number during the reimbursement period. District shall have no responsibility to make reimbursement to applicant's who cannot be contacted at the address and/or phone number provided by the Applicant. Under such circumstances, reimbursement

amounts collected shall be retained by the District.

## **Environmental Impact Report Charge**

3.01.11 Unless all such environmental processing has been done by the County or another agency, the District may determine that an environmental impact study or report is required for a proposed extension facility necessary to serve an applicant's land. The applicant shall be responsible for the costs of preparing such a study and/or report, including associated costs incurred by the District for overhead, preparation, and hearings.

## 3.02 Pressurized Connections.

Pressurized connections to gravity flow sections of a sewer main shall be made subject to the following conditions:

- a. Connections must be made at a location predetermined by the District that represents the logical point of connection that would serve the drainage basin in which the point of connection is located.
- b. A pump station shall be constructed to the minimum District pump station requirements or to the capacity needed to serve the ultimate reasonable development of the drainage basin in which the connection is located, whichever is greater. Minimum requirements shall include, but not be limited to, duplex pumps, backup power supply, additional overflow tank, telemetry, and a building housing the control system.
- c. To cover the increased cost for operation and maintenance of a pressurized system, an increased sewer rate or fee may apply to all customers within the drainage basin served by such pressurized system.
- d. The connection force main and site dimensions for the pump station shall be sized to accommodate the ultimate reasonable development of the drainage basin in which the connection is located.

#### 3.02.1 Connections According to Design

Notwithstanding requirements of preceding paragraphs in this section, all connections made to a main sewer line or lateral sewer line shall be constructed in compliance with existing plans or designs, if any exist, featuring facilities applicable to service to the subject property. The District shall determine what constitutes existing plans or designs applicable to applicant's parcel and shall also determine whether or not applicant's plans are in compliance with such existing plans.

## 3.03 **Building Sewers and Connections**

3.03.1 <u>Construction Requirements</u>. No person without previous written authorization from the District or an accepted service application pursuant to Section 5.01.1 of this Ordinance, shall uncover, make any connection with, opening into, use, alter, or disturb any public sewer or appurtenance thereof.

Construction and inspection of building sewers and lateral sewers shall be in accordance with the District Standard Specifications and Details and the following:

a. Minimum Size and Slope: The size and slope of the building sewer shall be subject to the approval of the District. Under normal conditions the diameter shall be not less than four (4) inches unless approved by the District and the slope not less than one-fourth (1/4) inch per foot except. For multi-family or commercial buildings the size and slope will be based on a determination by the District after its analysis.

- b. Building Sewer Too Low: Where any building sewer is too low to permit gravity flow to the public sewer, the sewage shall be lifted by mechanical means as approved by the District, and discharged to the public sewer. The cost of installation, operation and maintenance of such mechanical equipment shall be at the owner's expense.
- c. Building Sewer Location: No private sewer lateral shall be laid parallel to and within three (3) feet of any bearing wall. The sewer lateral shall be laid at a uniform grade and in straight alignment insofar as possible. Changes in direction shall be made only with properly curved pipe and fittings with additional cleanouts as required by the District.
- d. Joints and Connections, and Protection of Excavations: All excavations required for the installation of a building or sewer lateral shall be open trench work unless otherwise approved by the District. Pipe laying and backfill shall be performed in accordance with current District Standards, except that no backfill shall be placed until the work has been inspected and approved by the District. During construction, excavations shall be adequately guarded with barricades or lights so as to protect the public from hazard. Streets, sidewalks, parkways and other property disturbed in the course of the work shall be restored to their prior condition.
- e. Connection to Public Sewer: The connection of the private sewer lateral into the public sewer lateral shall be made at the termination point of the existing public lateral stub. The invert of the private sewer lateral at the point of connection shall be made at a higher elevation than the invert of the public sewer lateral. A smooth, neat joint shall be made and the connection shall be secure and watertight. Any work on public sewers mains and any work on public sewer laterals performed within a public right-of-way shall be constructed by a licensed contractor under the supervision and inspection of the District, or by District personnel. Any damage to the public sewer shall be repaired to the satisfaction of the District, at the cost of the applicant.
- f. Cleanouts: Cleanouts in building sewers shall be placed as required by Siskiyou County. A cleanout shall be installed in the private lateral as close as practicable to the building being served as determined by the District. Sewage shall not be introduced into the sewer system through cleanouts.

#### 3.03.2 Separate Sewers.

- a. No two adjacent lots fronting on the same street shall be permitted to join in the use of the same sewer lateral unless so specified by the District.
- b. Every building or industrial facility must be separately connected with a public sewer lateral if public sewer service is available to the property..
- c. Multiple buildings located on property under common ownership may be served by one sewer lateral.
- d. However, should the owner subsequently subdivide and sell a portion of the property, then the portion not directly connected with the public sewer must be separately connected with the public sewer, and it shall be unlawful for the owner to continue to use or maintain an indirect connection.

## 3.03.3 Maintenance of Building Sewer

a. Building sewers shall be maintained by the owner of the property served.

b. If a District serviceman is sent out at the customer's request, and it is determined that the customer's sewerage works is at fault, a charge will be made in accordance with the fee established in Appendix C of Board Policy, Miscellaneous Fee Schedule.

## 3.04 Changes in Premises.

Customers shall notify the District not less than five (5) working days prior to commencement of any work, additions or modifications to buildings or premises, or changes to the type of business or occupancy, which would effect the volume or type of sewer discharge therefrom. For such changes in premises or activities, a new application must be completed requiring approval by the District. Changes in service charges, applicable connection and capacity charges and penalty for failure to notify of such changes are detailed in Section 5.01.7 of this Ordinance.

## 3.05 Wastewater Discharge Permits.

## 3.05.1 Mandatory Permits.

- a. All critical users proposing to connect or to discharge into a community sewer must obtain a Wastewater Discharge Permit from the District before connecting to or discharging into a community sewer.
  - i. All existing critical users connected to or discharging into a community sewer must obtain a Wastewater Discharge permit within ninety (90) days after the effective date of this ordinance.
  - ii. For purposes of this Ordinance a critical user is defined as any user whose user classification is identified in the Standard Industrial Classifications (SIC) Manual in any of Division A, B, D, E, and I, and who (1) has a discharge flow of 25,000 gallons or more per average work day, or (2) has a discharge flow greater than 5 percent (5%) of the flow in the District's wastewater treatment system, or (3) has in his wastes toxic pollutants in toxic amounts as defined in standards issued under Section 307(a) of the Federal Act.
- b. Any applicant for sewer service may be required to obtain a mandatory permit if contemplated discharge is found by the District to have significant impact, either singly or in combination with other contributing discharges, on the treatment or collection system.

## 3.05.2 Permit Application.

- a. Users seeking a Wastewater Discharge Permit shall complete and file with the District, an application in the form prescribed by the District, accompanied by the applicable fees, and signed by the applicant.
- b. The District will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the District may issue a Wastewater Discharge Permit, subject to terms and conditions provided herein.

## 3.05.3 Duration of Permits.

- a. Permits may be issued for a specified time period.
  - i. A permit may be issued for a period less than one year or may expire on a specific date.
  - ii. If the user is not notified by the District prior to the expiration of the permit, the permit shall be extended for the duration

approved in the previous permits.

- b. The terms and conditions of the permit may be subject to modification by the District during the life of the permit, if any limitations or requirements as identified in Section 2.08 are modified, changed or made more stringent.
  - i. The user shall be informed in writing of any proposed changes to the permit prior to the effective date of change.
  - ii. Any changes or new conditions in the permit shall provide a reasonable time schedule for compliance.

#### 3.05.4 Transfer of a Permit.

Wastewater Discharge Permits may be issued to a specific user for a specific operation. Such Wastewater Discharge Permits may not be assigned, transferred or sold to a new owner, new user, different premises, or applied to a new or changed operation.

3.05.5 Changes in Operation or Discharge.

A user to whom a permit has been issued shall promptly report in writing to the District any change in operations, or wastewater constituents or characteristics that are significantly different from those stated in the permit application.

#### 3.05.6 Revocation of Permit.

Any user who violates the following conditions of the permit or of this Ordinance, or applicable State and Federal regulations, is subject to having the permit revoked:

- a. Failure of a user to factually report the wastewater constituents and characteristics of his discharge; or
- b. Failure of the user to report significant changes in operations, or wastewater constituents and characteristics; or
- c. Refusal of reasonable access to the user's premises for the purpose of inspection or monitoring; or
- d. Violation of conditions of the permit.

## 3.06 Discharge Reports.

The District may require that any person discharging or proposing to discharge wastewater into a community sewer file a periodic discharge report. The District may require that the discharge report include, but not be limited to, nature of process, volume, rates of flow, mass emission rate, production quantities, hours of operation, number and classification of employees, or other information which relates to the generation of waste, including wastewater constituents and characteristics in the wastewater discharge. The District may also require that such reports include the chemical constituents and quantity of liquid or gaseous materials stored on site, even though they may not normally be discharged. In addition to discharge reports, the District may require information in the form of Wastewater Discharge Permit applications and self-monitoring reports.

## 3.07 Monitoring Facilities.

## 3.07.1 Construction.

The District may require any user to construct, at its own expenses monitoring facilities to allow inspection, sampling and flow measurements of the building sewer or private sewer lateral, including grease traps and grease interceptors, and may also require sampling or metering equipment to be provided, installed, and operated at the user's expense.

#### 3.07.2 Location.

The monitoring facility should normally be situated on the user's premises, but the District may, when such a location would be impractical or cause undue hardship on the user, allow the facility to be constructed in the public street or sidewalk area under an encroachment permit of the governing agency and located so that it will not be obstructed by landscaping or parked vehicles.

#### 3.07.3 Access.

If the monitoring facility is inside a user's fence, District access must be accommodated. There shall be ample room in or near such sampling facility to allow accurate sampling and compositing of samples for analysis. The manhole or other facility, and the sampling and measuring equipment shall be maintained at all times in a safe and proper operating condition at the user's expense.

## 3.07.4 Design.

Whether constructed on public or private property, the sampling and monitoring facilities shall be built and maintained in accordance with the District requirements and all applicable construction standards and specifications.

#### 3.07.5 Time.

Construction shall be completed within ninety (90) days following written notification by the District, unless a time extension is otherwise granted by the District.

## 3. 08 Inspection and Sampling.

The District may inspect the facilities of any user to ascertain whether the requirements of this Ordinance are being met and for compliance with permit and legal requirements. Owners or occupants of premises where wastewater is created or discharged shall allow the District or its representative ready access as detailed in Section 2.12 herein.

## 3.09 Pretreatment.

Users shall make wastewater acceptable under the limitations established herein before discharging to any community sewer.

## 3.09.1 Required Facilities.

Any facilities required for pretreatment of wastewater to a level acceptable to the District shall be provided and maintained at the user's expense.

#### 3.09.2 Review of Plans.

Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the District for review, and shall be acceptable to the District before construction of the facility.

## 3.09.3 Responsibility.

Under circumstances where pretreatment is inadequate, the prior approval of plans and operating procedures by the District does not relieve the user from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the District under the provisions of this Ordinance.

## 3.09.4 Changes.

Prior written approval by the District is required for changes in the pretreatment facilities or method of operation and must be acceptable to the District.

## 3.10 Protection from Accidental Discharge.

## 3.10.1 Required Facilities.

Each user shall provide protection from accidental discharge of prohibited materials or other wastes regulated by this Ordinance. Such facilities shall be provided and maintained at the user's expense.

## 3.10.2 Review of Plans.

Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the District for review, and shall be acceptable to the District before construction of the facility.

## 3.10.3 Responsibility.

The approval of such plans and operating procedures by the District does not relieve the user from the responsibility of subsequently modifying the facility as necessary to provide the protection necessary to meet the requirements of this Ordinance.

## 3.11 Special Agreements.

Special agreements and arrangements between the District and any persons or agencies may be established when in the opinion of the District unusual or extraordinary circumstances compel special terms and conditions.

## 3.12 Approval of Plans for Sewerage Construction.

## 3.12.1 Approval of Plans and Specifications Required.

No person, other than employees of the District or persons contracting to do work for the District, shall construct or cause to be constructed, or alter or cause to be altered, any public sewer main or lateral, private lateral or industrial connection, sewage pumping plant, pollution control plant, grease interceptor, or other sewerage facility within the District where existing or proposed wastewater flows will discharge directly or indirectly to facilities of the District without first obtaining approval of sewerage construction plans from the District. The applicant shall submit to the District for approval, construction plans and such specifications and other details as required to describe fully the proposed sewerage facility. Plans for commercial or industrial sewerage facilities shall have been prepared under the supervision of and shall be signed by an engineer of suitable training registered in the State of California.

## 3.12.2 Industrial Discharger.

Plans for sewerage construction shall not be approved by the District for any facility which will convey industrial wastewater unless the discharger has first obtained a Wastewater Discharge Permit from the District.

3.12.3 Plans for sewerage construction shall meet all design requirements of the District.

## 3.12.4 Expiration Date.

An approval of plans for sewerage construction shall expire one year after date of approval unless construction has been initiated.

## 3.13 Inspection of Construction.

#### 3.13.1 Inspection Required.

All sewer construction, including public sewer laterals and on-site grease interceptor facilities shall be inspected by personnel of the District during construction. In making a connection to a main sewer, no physical alterations of the District's facilities shall

commence until an inspector is present.

- a. 24 hour advance notice is required for all inspections
- b. An additional inspection fee may be changed if work is not ready for inspection or requires additional inspection due to non-compliance wit District specifications and details.

## 3.13.2 Inspection Required Prior to Connection.

Sewerage facilities which will be connected to a District sewer, will be inspected routinely by the District during construction. Upon completion of construction and prior to removal of the downstream bulkhead and upon receiving 24 hours notice, the District will inspect the work to determine if it has been constructed in a satisfactory manner and to determine if all facilities are cleaned of construction debris that could be flushed into the District's sewers.

## 3.14 Plan Approval and Permits Not Transferable.

Approval of plans for sewerage construction and connections to main sewers are not transferable from one person to another person or from one location to another location.

## 3.15 <u>Manhole Reconstruction Notification.</u>

The work of adjusting manholes on District's sewers to new grades will be performed by personnel of the District in cooperation with the contractor and in accordance with established procedures of the District. The person proposing to perform work necessitating the adjustment of manholes on District's sewers to a new grade, shall be responsible for notifying the District in advance of the work and paying the cost associated therewith.

#### CLASSIFICATION OF USERS, DEMAND FLOW, CHARGES AND FEES

## 4.01 Classification of Users.

The District hereby acknowledges existing user classifications attached hereto as Exhibit A, to which each user has been assigned Household Equivalents according to the principal activity conducted on the customer's premises and the typical quantities of wastewater volume discharged, constituents and characteristics. The District hereby establishes new user classifications to be applied to non-residential establishments on a fixture count to Household Equivalent conversion as described herein. The Fixture Count User Classification shall apply to all new construction and at such time as there are additions or modifications to existing non residential buildings or premises, changes to the type of business or occupancy which would effect the volume or type of sewer discharge therefrom, or changes in ownership which result in a change in use. The purpose of the Fixture Count User classification is to facilitate compliance with Article XIIID of the California Constitution, to facilitate the regulation of wastewater discharges, to provide an effective means of source control and to provide a basis for the fixing and levying of charges and fees for services on an equitable basis to all users.

## 4.02 Determination of Wastewater Volume Discharge by User Classification.

4.02.1 Applicability of User Classification based on Fixture Count

Fixture Count User Classifications shall not apply to residential uses such as single and multi-family dwellings and mobile home parks, which shall be charged according the User Classifications listed in Exhibit A. Fixture Count User Classifications shall apply to all new construction for non-residential uses, or at such time as there are additions or modifications to existing non residential buildings or premises, changes to the type of business or occupancy which would effect the volume or type of sewer discharge therefrom, or changes in ownership resulting in a changed use.

- 4.02.1.1 Customers shall notify the District not less than five (5) working days prior to commencement of any work, sale of the property or business, additions or modifications to buildings or premises, or changes to the type of business or occupancy, which would cause a change in monthly fees on the conversion to the Fixture Count User Classification.
  - a. Following notification, the District shall determine whether there is any change of the number of Fixture Units serving the facility and if a conversion to the Fixture Count User Classification is warranted.
  - b. If such change is warranted, as determined by the District, the customer shall be notified in writing.
  - c. Service charges under the Fixture Count User Classification rate structure shall be prorated to the date of substantial completion of the work, ninety (90) days from the date of notification, completion of any work on the plumbing facilities, or date of change in type of business or occupancy, which results in a change to the Fixture Count User Classification, whichever shall come first.
  - d. Additional connection and capacity charges, if required due to an increased fixture count and Household Equivalent level, are due thirty (30) days following notice to the customer of the increase in monthly fees.

#### 4.02.2 Normal Determination.

The District hereby determines the quantities of wastewater volume discharged for each

non-residential customer based upon the Fixture Count method. For such non-residential uses, the number and type of plumbing fixtures connected to the building sewer serving the business or establishment are inventoried. The inventoried plumbing fixtures are then assigned Fixture Units based on the Fixture Unit tables contained within the most recent edition of the California Plumbing Code, Title 24, Part 5. The total number of fixture units within the business or establishment comprises the Fixture Count which serves as the basis for calculation of Household Equivalents. For non-residential establishments, the total Fixture Count is divided by eleven (11) to determine the Household Equivalent level for that particular business. Single, multi-family residences and mobile home parks are assigned one Household Equivalent per dwelling unit or available space based on an estimated fixture count of eleven (11) each.

## 4.02.3 Uniformity of Determination.

All classifications not specifically listed in Exhibit A or Fixture Units listed in the California Plumbing Code will be determined by the District from the most similar classification of fixture listed. The estimated flow measured in Household Equivalents for each residential user is assumed for purposes of this Ordinance to be uniform. Flow monitoring devices such as sewage or water meters are not a feasible, practical or acceptable means of determining Household Equivalent levels for residential users.

## 4.03 Connection and Service Charges and Fees.

The District hereby establishes the schedule of charges and fees as detailed in the Miscellaneous Fees and Charges Schedule, Appendix C of Board Policy to pay for the cost of sewer service provided, to insure an equitable recovery of the District's cost of providing such service, to pay debt service and to provide capital reserve funds as needed to provide for replacement and expansion of the sewer facilities as needed.

## 4.04 Other Charges and Fees.

- 4.04.1 The District may, at any time, establish a schedule of charges and fees to pay for the costs of other services provided to insure an equitable recovery of the District's cost of providing sewer service. Such fees and charges, if adopted, are detailed in Appendix C, Miscellaneous Fee Schedule of Board Policy and may include, among others:
  - a. Monitoring Service. The cost of monitoring wastewater volume, discharge demand, constituents or characteristics.
  - b. Application Fees. The cost of administration, engineering, inspection or other related or required costs to process permit application.
  - c. Appeal Fees. The cost of administration, engineering, legal or other related costs to process appeals.
  - d. Fees for critical users or other industrial customers. The cost of providing service to critical and/or industrial users shall be calculated based on information provided in the discharge permit and incorporated into such permit.
- 4.04.2 Standby Assessments. The cost of maintaining sewer system capacity in a readiness to serve status for the benefit of unimproved parcels of land.
  - 4.04.2.1 Standby and capacity charges or an alternate fee structure shall be levied against all parcels in any subdivision created after adoption of this ordinance. The District engineer in accordance with law shall calculate the amount of the standby and capacity fee or charge. The standby and capacity fee or charge will be detailed in the Extension of Facilities agreement between the Developer and the District.

## 4.05 Basis of Charges and Fees.

- 4.05.1 The basis for the allocation of the cost of providing sewer service to residential customers and commercial customers as of the effective date of this Ordinance shall be the household equivalent level, determined by multiplying the Household Equivalent Unit Factor as shown in Exhibit A by the base monthly Household Equivalent Fee or Charge as set forth in the Miscellaneous Fee Schedule of Board Policy, Appendix C.
  - 4.05.1.1 Basis and Calculation of Total Connection Charge, Residential: To determine the total connection charge, the Per Household Equivalent Connection Fee detailed in Appendix C, Miscellaneous Fee Schedule of Board Policy is multiplied by the User Classification Multiplier(s) detailed in Exhibit A of this ordinance. Household Equivalent Unit factors for classifications not listed in Exhibit A shall be determined by the District.
- 4.05.2 The basis for the allocation of the cost of providing sewer service to non residential customers, following the effective date of this Ordinance and conversion to the Fixture Count User Classification as detailed in paragraph 4.02.1 above, shall be the Household Equivalent level. Such Household Equivalent level shall be determined by dividing the Fixture Count for the business or establishment by 11; which is the estimated average fixture count for a single family McCloud residence. The resulting Household Equivalent level is then multiplied by the base monthly Household Equivalent Fee or Charge as set forth in the Miscellaneous Fee Schedule of Board Policy, Appendix C
  - 4.05.2.1 Basis and Calculation of Total Connection Charge, Non Residential, Fixture Count User Classification:To determine the total connection charge, the Per Household Equivalent Connection Fee detailed in Appendix C, Miscellaneous Fee Schedule of Board Policy is multiplied by the Household Equivalent level calculated in section 4.05.2 above. Household Equivalent Unit factors for classifications not listed in Exhibit A shall be determined by the District.
- 4.05.3 Other fees and charges shall be based on household equivalent level, a per occurrence, per gallon, per connection or other basis related to the nature of the cost of service provided.
- 4.05.4 In addition to the connection and/or capacity fees hereinabove, the applicant whose property is not served by a previously installed public sewer lateral, will be charged the actual cost of labor and materials used in installing the public sewer lateral and related appurtenances to District standards.

#### BILLING POLICY, ADMINISTRATION, COLLECTION AND DISPUTES

## 5.01 Service Connections.

5.01.1 Application for Service.

Each person applying for a service connection must complete an application in a manner and on a form prescribed by the District prior to making connection. The applicant shall submit a copy of the plot plan required by the Siskiyou County Building Department or other plans and specifications as required by the District. The District will notify the applicant if the application is disapproved.

5.01.2 Payment of Connection and Capital Facilities Fees.

The District shall determine the amount of service connection and capital facilities fees payable in accordance with the provisions of this Ordinance using rates in effect at the time of application for service.

- a. All such fees must be paid before a service connection will be allowed.
- b. Regular service charges shall commence ninety (90) days from the date of application for the sewer service connection or the date of inspection and approval of the sewer service connection, whichever occurs first. A time extension request may be filed with the District if conditions beyond the control of the applicant prohibit timely completion of the connection to the sewer system.
- c. If sewer service has not commenced within six months of application for service, sewer service and charges shall nevertheless commence and be payable after the expiration of such six month period.
- 5.01.3 Inspection of Service Connection and private lateral.

In areas where no public sewer lateral is installed serving the applicant's property, a service connection and public lateral shall be installed by a licensed contractor under the supervision and inspection of the District, or by District personnel, at the expense of the applicant. The District shall physically inspect all such service connections at the time the service connections are made. All materials and work on the service connection shall comply with the latest District Standard Specifications and Details.

In areas where a public sewer lateral is installed serving the applicant's property, the private sewer lateral shall be inspected by the District from a point within three (3) feet of the structure or foundation to the point of connection to the public lateral. No backfill shall be placed over any portion of the service connection or private lateral until the work has been inspected. Any excavation on public rights of way shall be done only after permission has been received from the authority having jurisdiction thereof. Any installation not approved by the District shall be redone or replaced at the expense of the applicant.

The inspection fee for all sewer connections is detailed in Appendix C, Miscellaneous Fee Schedule of Board Policy. An additional inspection fee may be charged if the work is not ready for inspection or requires additional inspections due to non-compliance with District Standard Specifications and Details. The additional fee, if charged, will be calculated on a time and materials basis, at the rate shown in the then current Board Policy, Appendix C, Miscellaneous Fee Schedule.

## 5.01.4 Required Advance Notice.

The applicant must notify the District at least twenty-four (24) hours in advance of making the service connection to the public sewer lateral or any other work requiring inspection by the District.

## 5.01.5 Normal Working Hours.

Service connections installed on the public sewer must be made during normal working hours of the District and a District inspector must be present. The applicant may be required to disconnect and reconnect the service connection for inspection purposes, if the District is not notified as required herein. All inspections of private laterals will be completed during normal working hours of the District unless otherwise arranged and paid for by the applicant.

## 5.01.6 Unauthorized Service Connections.

Construction of a service connection prior to making application and paying all charges in accordance with this Ordinance is not permitted. Any person doing so is guilty of a misdemeanor pursuant to Government Code section 61621.5 or any successor statute. An unauthorized sewer connection, when discovered by the District, may require payment equal to twice the avoided user charges in effect during the period of time since such unauthorized service connection was made in addition to payment of connection and/or capacity fees, service call charges and administrative charges incurred in the enforcement of this section. Such unauthorized connections may be disconnected by District until payments and penalties required by this ordinance are deposited with the District.

## 5.01.7 Change of Use.

If an existing user modifies, changes or adds to the use made of the premises on a service connection, then a new application must be completed requiring approval by the District. Customers shall notify the District not less than five (5) working days prior to commencement of any work, additions or modifications to buildings or premises, or changes to the type of business or occupancy, which would effect the volume or type of sewer discharge therefrom.

- a. If the change of use results in a higher or lower Household Equivalent level, then a commensurate change shall be made in the monthly service charge for the account. Lowering of the monthly service charge shall commence upon the date of notification of reduced usage and raising of the monthly service charge shall be retroactive to the time at which increased usage was implemented on the premises.
- b. If the change of use results in a higher Household Equivalent classification, then additional capacity or connection fees shall be paid for the added use. A change to lower use will not result in a refund of connection and/or capacity fees paid in the past for the same service connection. Additional capacity or connection fees, if required, are due and payable at the time of filing of the new service application
- c. Failure to report a change of use, when discovered by the District, shall require payment equal to twice the avoided user charges in effect during the period of time between the last recorded inspection by the District of the subject facility and the date of discovery of the unauthorized change in use by the District. In addition, payment of the connection or capacity fee currently in effect at the time of discovery, service call charges and administrative charges incurred in the enforcement of this section shall become due and payable immediately upon discovery by the District. From and after the date of discovery, the amount of the increase shall be added to and become a part of the regular

service charge and billing owed by the customer.

- d. Premises with unauthorized changes in usage may be disconnected by District until payments and penalties required by this Ordinance are deposited with the District.
- e. Notwithstanding the provisions of this section, the Board of Directors shall have the right to alter or reduce the penalties and provisions herein in public session at a regularly scheduled Board meeting upon recommendation of the District General Manager or upon appeal by the penalized party.

## 5.02 Liability for Payment and Security Deposits.

5.02.1 Person Liable for Charges and Fees.

The owner of the premises shall in all cases be liable for charges and fees for services rendered to the premises.

5.02.2 Security Deposits.

A security deposit equal to three (3) months user charges may be required if an owner/user has been delinquent in the payment of charges and/or fees in any of the prior twelve (12) months. Deposits will be held without interest. Deposits may be refunded only after all charges and fees have been paid and such deposits may be applied to any unpaid charges or fees upon termination of service.

5.02.3 Returned Checks.

A per occurrence charge shall be paid for each check tendered as a payment to the District that is not honored by the bank, in addition to an fees charged to the District by its bank. The current charge for checks returned due to insufficient funds is detailed in Appendix C, Miscellaneous Fee Schedule of Board Policy.

## 5.02.4 Miscellaneous Charges

There may be other charges levied to provide services or service associated cost reimbursement to the District which are not specified in this Ordinance. When such additional fees or charges are from time to time approved by the Board of Directors they shall constitute the same liability for payment upon the Applicant as any other specified charge or fee listed in this Ordinance.

## 5.03 Service or User Charges.

5.03.1 Billing Interval.

Monthly charges for sewer service are due and payable on a monthly basis and shall become delinquent if unpaid on or before the 25<sup>th</sup> day of the month following the provision of services.

## 5.04 Collection of Delinquent Accounts.

- 5.04.1 Penalties for Delinquent Payment If an account has not been paid in full on or by the twenty-sixth day of the month following the due date on the bill or coupon, that account shall be considered delinquent and shall be assessed a late penalty of 10% or the amount due.
  - 5.04.1.1 In addition to the penalty detailed above, an additional one-half of one percent (.5%) per month shall be added to all delinquent accounts delinquent more than one service month.
- 5.04.2 <u>Collection by Lien</u>. Delinquent sewer charges shall constitute a lien against the lot or parcel of land against which the charge is imposed if said charge remains delinquent for a

- period of sixty (60) days and the District may record a Certificate of Lien for Unpaid Charges as to any such parcels with the County Recorder of Siskiyou County. The District may further record a Notice of Release or Discharge of Lien upon the payment of any such delinquent charges.
- 5.04.3 Collection by Suit or Other Legal Action. Court action may be taken by the District against a debtor for the collection of all unpaid bills, charges and penalties. The defendant shall also pay all costs of suit including reasonable attorney's fees in any judgment rendered in favor of the District. The General Manager is further authorized and directed to institute or cause to be instituted, and to prosecute, in the name of the District, appropriate legal action for the collection of the delinquent sewer charges and penalties.
- 5.04.4 <u>Discontinuation of Service</u>. From and after the time that a sewer bill has been delinquent for two (2) service months, the District may, if the delinquent bill with penalties is not paid within fifteen (15) days after mailing a Notice of Delinquency and Discontinuance of Service by first class mail to the address of the premises to which service is billed according to District records, shut off sewer service to the premises by any appropriate means and if the District supplies water to the premises, shut off the water supply until said bill is paid.
  - 5.04.4.1 <u>Service Disconnect/reconnection fee</u>. A fee shall be charged for sewer service disconnection and/or reconnection as detailed in Appendix C, Miscellaneous Fee Schedule of Board Policy. In addition, the discontinued customer shall be liable for any costs, fees, charges or damages incurred in the discontinuance of such sewer service.
  - 5.04.4.2 <u>Service Restoration</u>. Service shall not resume until all delinquent bills and related charges as set forth herein have been fully paid or an agreement has been executed between the customer and the District.
- 5.04.5 Collection of Delinquent Charges on Tax Roll. For any sewer charges which have been delinquent for sixty (60) days, the District shall, on or about June lst of each year, cause a written report to be prepared and filed with the Secretary of the District Board of Directors, pursuant to Section 5473 and 5473a of the Health and Safety Code, and the Secretary shall thereupon cause notice to be given and published, pursuant to Section 5473.1 of a hearing thereon and upon their placement upon the ensuing tax roll. Upon conclusion of the hearing, and in accordance with the Board's determinations thereon, the Secretary of the District Board of Directors shall thereafter file with the County Auditor the adopted report, and said charges shall be added to and collected with the taxes on said property, as provided in Section 5473.4 et.seq., of the Health and Safety Code.
- 5.04.6 <u>Billing and Collecting Delinquencies on Tax Roll</u>. As an alternative procedure, the District may collect delinquent charges through a lien on the property in the manner provided by law pursuant to the provisions of Article 4 of Chapter 6 of Part 3 of Division 5 of the Health and Safety Code of California.
- 5.04.7 <u>Alternative Method of Collection</u>. In the event a customer is responsible for unpaid charges for other District services (e.g., water) along with delinquent sewer charges, the District may also utilize the procedure established by Government Code section 61621 for the collection of delinquent sewer charges together with the unpaid charges for such other services.

#### **ENFORCEMENT**

## 6.01 Accidental Discharge.

6.01.1 Power and Authority of District Inspectors.

Any authorized representative of the District acting in the capacity of inspector, upon exhibiting the proper identification and credentials, shall be permitted to enter in and upon any and all buildings, facilities and properties for the purpose of inspection, reinspection, observation, measurement, sampling, testing or otherwise performing such duties as may be necessary in the enforcement of the provisions of the Ordinances, rules and regulations of the District.

## 6.01.2 Protection From Damage.

- a. No person, persons or entity other than those designated and authorized by the District, shall open any sewer manhole covers or tamper with such covers in any manner.
- b. No person, persons or entity other than those designated and authorized by the District, shall enter any District Facilities, such as the Wastewater Treatment Plant, or any Sewer Lift Station.
- c. No person, persons or entity shall maliciously, willfully or negligently break, damage, destroy, deface any structure, appurtenance or equipment which is a part of the District's sewer system. No person without previous written authorization from the District shall uncover, make any connection with, opening into, use, alter, or disturb any public sewer or appurtenance thereof.
- d. Violators shall become liable to the District for any expense, loss or damage occasioned by the District by reason of such violation.

## 6.01.3 Notification of Discharge.

A user shall notify the District immediately upon accidentally discharging wastes in violation of this ordinance, to enable countermeasures to be taken by the District to minimize damage to the community sewer, treatment facility, treatment processes, the environment and the receiving waters.

Notification must be made within twelve (12) hours of the occurrence, by a detailed written statement describing the causes of the accidental discharge and the measures being taken to prevent future occurrences. Telephonic notification shall be given immediately to the District under circumstances where the party causing the discharge could reasonably believe that such discharge contains hazardous materials.

Such notification will not relieve users of liability for any expense, loss or damage to the sewer system, treatment plant, or treatment process, or for any fines imposed on the District on account thereof under applicable sections of the California Water Code or the California Fish and Game Code.

## 6.01.4 Notice to Employees.

In order that the employees of users be informed of the District's requirements, users shall make available to their employees copies of this ordinance together with such other wastewater information and notices which may be furnished by the District from time to time directed toward effective water pollution control. A notice shall be furnished and permanently posted on all non-residential users' bulletin boards advising employees whom to call in case of an accidental discharge in violation of this ordinance.

## 6.02 Violations.

Any user found to be violating any provision of this or any other ordinance, rule, or regulation of the District, shall be served by the District with written notice stating the nature of the violation and, if applicable, providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations. Whenever an authorized agent of the District determines that the violation poses a serious threat to life or property, he or she may order the immediate disconnection of the customer's service without prior notice.

## 6.02.1 Discontinuation of Service for Discharge Violation.

- a. As a means of enforcement of the provisions of this ordinance, rules and regulations of the District, utility services may be discontinued and the violator shall pay a disconnect and/or reconnect charge as detailed in Section 5 of this Ordinance.
- b. Service will not be resumed until the violation has ceased and full compliance has been met to the satisfaction of the District. Reconnection shall be made only upon prior payment of charges, penalties and interest due, plus the disconnection and/or reconnection fee as detailed in the Miscellaneous Fee Schedule, Appendix C of Board Policy and possible payment of a security deposit in the discretion of the District.

#### 6.02.2 Abatement.

Habitation of premises which have been disconnected from the water or system or not connected to it, constitutes a public nuisance and the District may take whatever steps are necessary to abate the nuisance including legal action. In such event, and as a condition of connection or re-connection, there shall be paid to the District reasonable attorney's fees and costs of suit arising in said action.

#### **ABATEMENT**

## 7.01 Public Nuisance.

Discharges of wastewater in any manner in violation of this Ordinance or of any order issued by the District as authorized by this Ordinance, is hereby declared a public nuisance and shall be corrected or abated as directed by the District. Any person creating a public nuisance is guilty of a misdemeanor punishable as provided by law.

## 7.02 Injunction.

Whenever a discharge of wastewater is in violation of the provisions of this Ordinance or otherwise causes or threatens to cause a condition of contamination, pollution or nuisance, the District may file an action in the Superior Court for the issuance of a temporary restraining order, preliminary or permanent injunction, as may be appropriate to prohibit the continuance of such discharges.

## 7.03 Damage to Facilities.

When a discharge of wastes causes an obstruction, damage, or any other impairment to District facilities, the District may assess a charge against the user for the work required to clean or repair the facility and add such charge to the user's charges and fees, and when unpaid, will be come a lien on the real property as provided herein.

## 7.04 Civil Damages and Penalties.

Any person who violates any provision of this Ordinance or permit condition or who discharges wastewater which causes pollution, or who violates any cease and desist order, prohibition, effluent limitation, national standard of performance, pretreatment or toxicity standard shall be liable civilly for all damages incurred, and for a penalty not to exceed \$1,000 for each day in which such violation occurs. The attorney of the District, upon order of the District's Board of Directors, shall file an action in the Superior Court to determine, impose, assess, and recover such sums in addition to any other damages sustained or costs incurred by the District to enforce this ordinance or take other corrective action.

#### 7.05 Criminal Penalties.

Any person who violates any provision of this Ordinance or permit condition with respect to the construction or use of sanitation facilities or who discharges wastewater which causes pollution or who violates any cease and desist order, prohibition, effluent limitation, national standard of performance, pretreatment or toxicity standard shall be guilty of a misdemeanor punishable as provided by law, and shall be liable for all damages and expenses resulting therefrom.

## 7.06 Falsifying of Information.

Any person who knowingly makes any false statement, representation, record, report, plan or other document filed with the District or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this Ordinance, is guilty of a misdemeanor.

#### MANDATORY HOOK-UP AND ABATEMENT OF PUBLIC NUISANCE

## 8.01 Use of Septic Tanks a Public Nuisance.

It is found, determined, and declared, pursuant to Section 54352 of the Government Code, that from and after the completion of the McCloud Sewer System Replacement Project, the continued use of septic tanks for sewage disposal therein will be and is a public nuisance. All buildings containing plumbing fixtures which are served by septic tanks and are within two hundred (200) feet of the public sewer system shall be connected to the public sewer within two (2) years of the date that public sewer service is made available in any thoroughfare or right-of-way abutting such lots or premises by the District.

- 8.01.1 From and after the effective date of this Ordinance, except as hereinafter provided, every building in which plumbing fixtures are installed and every premises having drainage piping thereon shall be connected to the public sewer, if available.
  - 8.01.1.1 The public sewer shall be considered as not being available when such public sewer or any building or exterior drainage facility connected thereto, is located more than five hundred (500) feet from the proposed building or exterior drainage facility.
  - 8.01.1.2 When no public sewer, intended to serve any lot or premises, is available as described in 8.01.1.1 above, drainage piping from any building or works proposed thereon shall be connected to an approved private sewage disposal system under the jurisdiction of the Siskiyou County Public Health Department.
  - 8.01.1.3 Within the limits prescribed by Section 8.01.1.1 above, the rearrangement or subdivision into smaller parcels of a lot which abuts and is served by a public sewer shall not be deemed cause to permit construction of a private sewage disposal system, and all plumbing or drainage systems on any such smaller parcel or parcels shall connect to the public sewer.
- 8.01.2 Subject to the provisions of Section 8.01.1.1, all buildings containing plumbing fixtures which are currently served by the original McCloud sewer system and are within five hundred (500) feet of the public sewer system shall be connected to the public sewer within two (2) years of completion of the McCloud Sewer System Replacement Project serving such properties. Owners of all housing, buildings, or properties situated within the District and served by the McCloud Sewer System Replacement Project are hereby required at their expense to install suitable plumbing and to connect such facilities directly with the public sewer in accordance with the provisions of this ordinance.
  - 8.01.2.1 The District may require that the connection to the new sewer system be completed in advance of the two year time limit described in 8.01.2 above in the event that connection of all downstream properties is completed, chronic failure of the original system is encountered in the area or the alignment of the original sewer system causes connection difficulty for properties in the area and must be prematurely abandoned.
  - 8.01.3.1. Any building containing plumbing fixtures and discharging to a private septic system determined to be failing by the Siskiyou County Health Department or other agency having jurisdiction shall also connect to the McCloud Sewer System Replacement Project, if available in accordance with 8.01.1.1 and within the two year time limit detailed in 8.01.2 above.

8.01.3.1. The District shall notify all owners by mail of the date of completion of the McCloud Sewer System Replacement Project serving their property. Such notice shall state the date of completion of the McCloud Sewer System Replacement Project and the deadline for connection to the new system in compliance with this Ordinance. Failure to receive such notice shall not relieve any Owner of the obligation to comply with connection requirements or any other provision of this Ordinance.

## 8.02 Mandatory Connection to Sewer by District at Owner's Expense.

If an owner fails to comply with the connection requirements of Section 8.01.3 above, District personnel shall report that fact and the evidence in support thereof to the Board. The Board may thereupon give written notice to the owner and occupants of such dwelling or building that the Board will, not less than ten (10) days after the giving of such notice, hold a public hearing for the purpose of issuing a Notice of Public Nuisance and Abatement Order as prescribed in 6.02.2 above. Notice of such hearing shall be given by mailing to the address of the owner as shown on the County Assessment roll, and to the occupants by hand delivery to an adult person residing on the premises, or by posting at the entry or other conspicuous place on the premises. Any person interested may appear at said hearing and be heard on the matter. If the Board finds, at the conclusion of said hearing that such connection has not been completed in compliance with this ordinance, the Board may order the owner of said premises to connect such dwelling, together with all toilets, sinks and other plumbing therein, to the District sewer system, within a time to be specified by the Board. Upon the failure to do so, the Board shall order that said work be done, by the District's own forces or by another person contracting with the District therefor. The District shall thereupon have a lien upon said property for all applicable connection and/or capacity fees and charges for construction and installation, and the District, shall thereafter have a lien upon said property for the work done and materials furnished, and such work and materials furnished shall be held to have been done and furnished at the insistence of the owner, and any persons claiming or having any interest in said real estate.

## 8.03 Enforcement of Lien.

The liens provided for herein may be enforced in the same manner as those provided for in Title 15 (commencing with Section 3082), Part 4, Division 3 of the Civil Code, or in the alternative collected as otherwise provided herein or by law for the collection of unpaid and delinquent charges.

## 8.04 Placing Forced-Connection Costs on County Tax Rolls.

Alternatively to the enforcement of the lien as provided in Section 8.02 and 8.03 above, the Board may in such cases declare that the amount of the costs of such work and the administrative expenses incurred by the District, together with connection charges and other applicable charges, be transmitted to the County Assessor and Tax Collector, whereupon it shall be the duty of such officers to add the amount of the assessment to the next regular bill for taxes levied against the lot or parcel of land.

#### 8.05 Lien on Property When Owner Requests Connection.

Any owner may request the District to construct all necessary pipes and plumbing to connect his property to the District's sewer system. If the District does such work or has such work done, the District or the person doing such work at the request of the Board shall have a like lien upon the property.

## 8.06 Authorization for this Chapter.

It is the intent of this Chapter that the District shall have all of the powers and authority conferred upon District by Section 54352 of the Government Code (declaring the use of septic tanks to be a public nuisance), and under Section 5463 and 5464 of the Health and Safety Code (relating to procedures upon refusal or failure to connect dwellings with sewers), but nothing

herein shall preclude the District to utilize any other power or authority for violations or enforcement provided by law.

## **SEVERABILITY**

If any provision of this Ordinance or the application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of such provisions to other persons or other circumstances shall not be affected.

#### **CHAPTER 10**

#### **EFFECTIVE DATE**

Ordinance 15, originally adopted in 1981 and as amended, is hereby repealed.

This ordinance shall take effect and be in full force from and after 30 days after the date of its final passage and before the expiration of fifteen (15) days after its final passage it shall be posted by the secretary in three (3) public places and for not less than thirty (30) days within the McCloud Community Services

The foregoing ordinance was introduced at a regular meeting of the Board of Directors of the McCloud Community Services District held on June 10, 2002, and given a first reading at said meeting and at said meeting, Director Young moved the adoption of said Ordinance, which motion was seconded by Director Goates and upon roll call was carried by the following vote:

AYES:

Young, Toreson, Goates, Dragseth

NOES:

None

ABSENT: Terry

A summary of said Ordinance was published in the Mt. Shasta Herald, a newspaper of local circulation on July 24, 2002 and July 31, 2002 and posted on July 26, 2002 in four (4) locations throughout the community. The ordinance was then presented for a second reading and final adoption at the regular meeting of the Board of Directors of the McCloud Community Services District on August 26, and approved by the following vote:

AYES:

Dragseth, Goates, Terry, Toreson, Young

NOES:

None

ABSENT: None

Richard Toreson/President of the Board

Peter J. Kampa/Secretary of the Board

## McCloud Community Services District Ordinance 15 Exhibit A

Customer	Address	Current HE Level	User Classification
Single family residence		1	
Apartment or duplex:			
Each unit		1	
Mobile Home:			
Each unit		1	
Reginato's Mini-Mart	116 Broadway	1.5	Food Market, no public restroom, deli no seating
McCloud Market	117 Broadway	2	Food Market, no public restroom
DeBon Building	Broadway/Minnesota	2.5	Medical Clinic 1 MD
			Restaurant, dine in
			Gym w/ restrooms
Rusting's Auto	220 Broadway	1	Auto Repair Shop
American Legion	232 Broadway	1.5	Meeting Hall Area
			Commercial kitchen
			Tavern, Cardroom, Etc.
Presbyterian Church	428 California	0.5	Church
Franklin Storage	116 Campus Way	1	Warehouse
McCloud High School	133 Campus Way	2	School - No Cafeteria
Citizen's Communications	228 E. Colombero	No Sewer	Office Building
Squaw Valley MoHo Park	616 E. Colombero	28.5	28 Mobile Homes + 2 RV spaces
Ferraris Storage	Squaw Valley Road	1	Warehouse
Calvary Church	110 W. Colombero	0.5	Church
St. Joseph's Church	213 W. Colombero	1.5	Church + Parish Hall
			Apartment
Stoneybrook Inn	309 W. Colombero	6	2 Kitchen Suite rooms
			1 Mgr's Apt, full time living
			3 Apts available for rent
			13 Motel/B&B Units
McCloud Guest House	604 W. Colombero	2.3	4 B&B Rooms
			Apartment
Joan Grant (Old Pizza Parlor)	309 Broadway	1.2	Apartment with commercial zoning
Barn Road Storage	130 E. Colombero	No Sewer	Warehouse, no office or restrooms
McCloud Elementary	332 Hamilton	3	School-With Cafeteria

Dance Country RV Park	480 Highway 89	30	RV park with 106 sewered spaces, Laundry facilities and showers
Squaw Valley Riding Club	729 Hill	No Sewer	Meeting Hall
McCloud River Inn	325 Lawndale	4	5 B&B Rooms
			1 Manager's Apt
			Large office space (Olympic)
			Beauty Shop
Joanie's B&B	417 Lawndale	2	4 B&B Rooms
			Manager's apartment
Hogin House	424 Lawndale	2	4 B&B Rooms
			Manager's apartment
Century House	433 Lawndale	6	1 MD Office
(YET TO BE CONFIRMED)			Lodging rooms
001122201222)			Apartments
McCloud Mercantile	101 Main	7	Restaurant
			General Store
			Candy Store
			Clothing/Craft Store
			1 fulltime living unit (Apt.)
			Real Estate
			Hearst offices with restroom
			Photo lab
Ebbe Building	301 Main	1	Insurance Office
			Office for Homeowner's Assn.
			Beauty Shop
McCloud Railway/Main Street	400 Main	1	Train kitchen
			Retail railcar
Chiarucci Building	304 Main	1	Office Building
Heart of the Earth	312 Main	1	Jewelry Sales
Heritage Junction	320 Main	1	Museum
McCloud Post Office	324 Main	1	Office Building
Timberline Bank	328 Main	1	Bank/Dinner Train Office
McCloud Hotel	408 Main	6.4	17 B&B Rooms
			Restaurant
			1 Residence
			1 Mgr's Residence
			Conference Center

Raymond's Ristorante	416 Main	2	Restaurant
			Bar
			Dance Hall
Mt. Zion Church/Manse	407 Maple	1.5	Residence
			Church
McCloud Building Supply	105 E. Minnesota	1	Hardware Store
First Baptist Church	121 Water	0.5	Church
Video Station	124 W. Minnesota	1	Retail Sales
Yesterday's Rose Antiques	304 W. Minnesota	1	Retail Sales
Dance Hall/Pine Street	104 Pine	2.5	Residence
			Dance Hall
Chamber Building	205 Quincy	1	Office Building
Custom Quilts	209 Quincy	1	Retail Sales
Goeden Barn	110 Squaw Valley Road	3	1 Apt
			Warehouse
Exxon Station	Squaw Valley Rd/Hwy 89	1.5	Service Station w/restrooms
Clearwater Car Wash	125 Squaw Valley Road	3	4 Stall Carwash
McCloud River Lodge	140 Squaw Valley Road	4.5	Restaurant
			Mgr's Apt
			5 Motel Rooms
			Bar
Timber Inn Motel	159 Squaw Valley Road	2.7	1 Residence
			6 Motel Rooms
McCloud Golf Club	1001 Squaw Valley Road	No Sewer	
CDF	1509 Squaw Valley Road	No Sewer	
CalCedar Properties	909 Mill	No Sewer	
McCloud Railway/Industrial	701/801 Industrial	3	Office Building and industrial shop
Truck Shop	Haul Road	2	Industrial
USFS	529 Forest	12	Office Building
Vassallo Barn	112 Squaw Valley Road	1	Warehouse