



## McCloud Community Services District

220 W. Minnesota Ave.  
P.O. Box 640  
McCloud, CA 96057

(530) 964-2017  
(530) 964-3175 (Fax)  
mcsd@ci.mccloudcsd.ca.us

Facility: \_\_\_\_\_

Rental Date/s: \_\_\_\_\_ Hours: \_\_\_\_\_

Type of event: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Tel: \_\_\_\_\_

The facility rental fee is \$\_\_\_\_\_. A refundable cleaning deposit of \$\_\_\_\_\_ is also required. Receipt of your payment is required to confirm a reservation. Reservations canceled within ten working days of the reserved event are subject to a 25% cancellation fee. **PLEASE PAY WITH TWO SEPARATE CHECKS.**

Should you encounter water, sewer or other types of problems while using a District facility, please call our emergency page number 859-1904 and our On-Call Duty Operator will respond within 30 minutes of your call.

### **LIABILITY RELEASE AGREEMENT**

The Licensee (the contact person and/or organization) agrees to be solely responsible for any and all liability, claims, losses, demands, damages and costs, including attorney fees, arising out of or resulting from any injury to person or damage to property which arises of its use of the McCloud Community Services District's facilities. The Licensee agrees to defend, indemnify and hold harmless the McCloud Community Services District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, whether or not any such claim or action is alleged to have been caused in part by the McCloud Community Services District as a party indemnified hereunder.

It is the responsibility of the reserving party to contact the County of Siskiyou (530-842-8206) to determine whether a special use permit will be required by the County for your event.

Signature of Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of MCS D Representative: \_\_\_\_\_ Date: \_\_\_\_\_

For MCS D Use: Signed Agreement \_\_\_\_\_ Rental Fee Received \_\_\_\_\_ Cleaning Deposit Received \_\_\_\_\_

Additional Insured Received \_\_\_\_\_ Certificate of Endorsement Received \_\_\_\_\_

Permit Required Yes No Permit Issued \_\_\_\_\_

Due to the popularity of our facilities, reservations are confirmed upon receipt of a signed liability release, rental fee, cleaning deposit and insurance documentation (if required) on a first come, first served basis. Tentative reservations are posted for ten days on the master calendar, but removed if we are not in receipt of the confirmation documents/payment within ten days of the request to reserve.

## **SCOUT HALL CLEANING INSPECTION CHECKLIST**

- ☐ Chairs Stacked in Racks
- ☐ Doors and Windows Closed and Locked
- ☐ All Decorations Removed
- ☐ Restrooms Clean: Toilets Flush, Sinks/Mirrors Wiped Off, Floor Swept, Trash Removed, Trash Bagged and Placed in Outside Dumpster
- ☐ Kitchen Clean: Sink, Counter, Appliances Wiped Off, Floor Swept, Trash Removed, Trash Bagged and Placed in Outside Dumpster
- ☐ All Lights Turned Off
- ☐ Tables Cleaned and Stacked

## **RULES FOR USE OF THE SCOUT HALL**

### **NO ALCOHOLIC BEVERAGES ARE ALLOWED IN THE SCOUT HALL AT ANY TIME**

Use of the Scout Hall is a privilege. Please review the following prohibitions and conduct your activities accordingly:

- No alcoholic beverages
- No pets
- No firearms, air guns, slingshots, archery equipment
- No fireworks
- No vulgar or offensive language
- No conduct which annoys or harasses any of the general public

The party signing the Rental Agreement will be held responsible for any and all damages and/or the cost of repairs to or cleaning of the building as per the Liability Release Agreement. Violation of these rules will result in your loss of the privilege of future use of the Scout Hall. The comfort of all simultaneous users of the Scout Hall and other park facilities will be protected.

## **PARK RULES**

Park Hours: First Light to Midnight  
Vehicles May Not Be Driven or Parked on Grass At Any Time  
Call District Office for Equipment Off-loading Instructions

### **ACCESS TO THE PARKING LOT MAY NOT BE BLOCKED AT ANY TIME**

### **ACCESS TO THE PLAYGROUND EQUIPMENT MAY NOT BE BLOCKED AT ANY TIME**

All dogs must be on a leash – Glass bottles prohibited – Fires in barbeque pits only  
Alcoholic beverages prohibited after dark without a permit – No motorized vehicles – No littering  
Overnight camping prohibited without a permit – No loitering  
No use of indecent language which disturbs or annoys another facility user

Persons Committing Vandalism or Who Violate Park Rules will be Prosecuted