

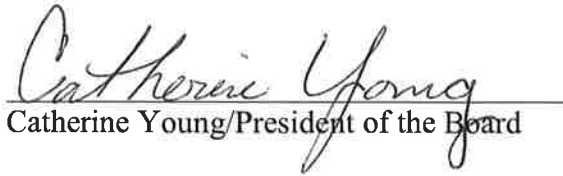
**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
January 14, 2019**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:01 p.m. at Scout Hall. All five Directors (Hanson, Richey, Rorke, Young, Zanni) were present, as were General Manager Kevin Dalton, Public Works Superintendent Amos McAbier, Finance Officer Michael Quinn, Acting Fire Chief Scott Boone and Board Secretary Teryl Smith. Director Michael Rorke left the meeting at 6:30 p.m. The meeting was adjourned for a recess at 6:42 p.m. and reconvened at 6:43 p.m.

- 1) **Pledge of Allegiance.**
- 2) **Approval of Minutes: Discussion/action** regarding approval of the minutes of the Regular Meeting of December 10, 2018 and the Special Meeting of December 27, 2018. Mr. Zanni made a motion to approve the minutes of the Regular Meeting of December 10, 2018 and the Special Meeting of December 27, 2018; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).
- 3) **Announcement of Events:** Mrs. Young introduced Tom Parnham, Wastewater Specialist from the California Rural Water Association.
- 4) **Communications:** None
- 5) **Reports:**
 - A. General Manager: The General Manager's reported dated January 14, 2019 was reviewed and is appended herein.
 - B. Finance Officer: The Finance Officer's report dated January 14, 2019 was reviewed and is appended herein.
 - C. Fire Chief: The Acting Fire Chief's report for December 2018 was reviewed and is appended herein.
 - D. Public Works Superintendent: The Public Works Superintendent's report dated January 14, 2019 was reviewed and is appended herein.
 - E. Directors: Mrs. Young announced she will be attending a Board Member Best Practices workshop in Corning on March 28, 2019.
 - F. Committees: Mrs. Young announced that the next Public Works Committee meeting will be held Wednesday, January 16, 2019 at 4:00 p.m. at Scout Hall and the Policy Review Committee has changed its meeting times to 3:00 p.m. Mr. Zanni announced the Finance & Audit Committee will meet Tuesday, January 22, 2019 and the Old Courthouse Project Committee will meet Wednesday, January 23, 2019 at 5:00 p.m. Mr. Dalton gave an update on the Safety Committee meeting.

- 6) **Consent Agenda:**
- A. Approval of Expenses in the amount of \$976.48. Mr. Zanni made a motion to approve expenses in the amount of \$976.48; motion seconded by Mrs. Young. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
 - B. Approval of Expenses in the amount of \$15,067.56. Mr. Zanni made a motion to approve the expenses in the amount of \$15,067.56; motion seconded by Mr. Hanson. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
 - C. Approval of Expenses in the amount of \$976.48. Mrs. Young made a motion to approve the expenses in the amount of \$976.48; motion seconded by Mrs. Richey. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
 - D. Approval of Expenses in the amount of \$19,189.23. Mr. Zanni made a motion to approve the expenses in the amount of \$19,189.23; motion seconded by Mrs. Young. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
- 7) **New Business:**
- A. **Discussion/possible action** regarding Capital Improvement Plan (CIP) and Rate Study for Water and Wastewater Serves. Mr. Zanni made a motion to approve RCAC's proposal to generate a Capital Improvement Plan (CIP) and Water and Wastewater Rate Study for the McCloud Community Services District not to exceed \$2.000 in costs for staff time; motion seconded by Mr. Hanson. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
 - B. **Discussion/possible action** regarding first reading of proposed changes to Policy 1020- Conflict of Interest. Mr. Zanni made a motion to approve the first reading of proposed changes to Policy 1020 - Conflict of Interest; motion seconded by Mrs. Young. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
 - C. **Discussion/possible action** regarding first reading of proposed changes to Policy 1030 - Public Complaints. Mrs. Young made a motion to approve the first reading of proposed changes to Policy 1030 - Public Complaints; motion seconded by Mr. Hanson. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
 - D. **Discussion/possible action** regarding first reading of proposed changes to Policy 1062 - Park Fee Schedule. Mrs. Young made a motion to approve the first reading of proposed changes to Policy 1062 - Park Fee Schedule with the changes on page 3 to take out the wedding line, add area to pavilion and change the price to \$150.00 for resident and \$350.00 for a non-resident; motion seconded by Mrs. Richey. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
 - E. **Discussion/possible action** regarding first reading of proposed changes to Policy 3410 - shared outside Water Line Connection. Mr. Zanni made a motion to approve the first reading of proposed changes to Policy 3410 - Shared Outside Water Line Connection; motion seconded by Mrs. Young. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 Absent (Rorke).
- 8) **Public Comment:** Tom Parnham, Wastewater Specialist from the California Rural Water Association offered his help in getting the district's operators certified and suggested that the board prepare a Sustainable Utility Management Plan.

9) **Adjourn.** The meeting adjourned at 7:34 p.m.


Catherine Young/President of the Board


Teryl Smith/Secretary of the Board