

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
May 13, 2019**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:01 p.m. at Scout Hall. All Five Directors (Hanson, Richey, Rorke, Young, Zanni) were present, as were General Manager Kevin Dalton, Public Works Superintendent Amos McAbier, Finance Officer Michael Quinn, Acting Fire Chief Scott Boone and Board Secretary Teryl Smith.

- 1) **Pledge of Allegiance.**
- 2) **Approval of Minutes: Discussion/action** regarding the approval of the minutes of the Regular Meeting of April 22, 2019 and the Special Meetings of April 30, 2019 and May 7, 2019. Mr. Rorke made a motion to approve the minutes of the Regular Meeting of April 22, 2019 and the Special Meetings of April 30, 2019 and May 7, 2019; motion seconded by Mr. Zanni. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).
- 3) **Announcement of Events:** None.
- 4) **Communications:** None.
- 5) **Reports:**
 - A. General Manager: The General Manager's Report dated May 13, 2019 was reviewed and is appended herein.
 - B. Finance Officer: The Finance Officer's Report dated May 13, 2019 was reviewed and is appended herein.
 - C. Fire Chief: The Fire Chief's report for April 2019 was reviewed and is appended herein.
 - D. Public Works Superintendent: The Public Works Superintendent's Report dated May 13, 2019 was reviewed and is appended herein.
 - E. Directors: None.
 - F. Committees: Mrs. Young announced that the Public Works Committee Meeting scheduled for May 15, 2019 has been canceled and at the last Public Works Committee Meeting the wildland fire truck was discussed. The Policy Review Committee is reviewing old policies that need to be looked at or updated. Mr. Zanni reported that at the last Finance & Audit Committee meeting terminology and OPEB liability were discussed. The budget will be discussed at the next Finance & Audit Committee Meeting scheduled for Monday, May 20, 2019. The siding for the Old McCloud Courthouse Project has been donated by an anonymous donor and has been delivered. Mr. Rorke reported that no Safety Committee Meeting has been scheduled at this time.
- 6) **Consent Agenda:**
 - A. Approval of Expenses in the amount of \$6,605.47. Mr. Zanni made a motion to approve the expenses in the amount of \$6,605.47; motion seconded by Mrs. Richey. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

B. Approval of Expenses in the amount of \$976.40. Mr. Rorke made a motion to approve the expenses in the amount of \$976.40; motion seconded by Mrs. Young. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

7) **Old Business:**

A. Discussion/possible action regarding the approval of the second and final reading of proposed changes to Policy 2096 - Use of District email. Mrs. Young made a motion to approve the second and final reading of proposed changes to Policy 2096 - Use of District Email; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

B. Discussion/possible action regarding approval of the final draft of the 2019-2024 Strategic Plan. Mrs. Young made a motion to approve the final draft of the 2019-2024 Strategic Plan; motion seconded by Mr. Zanni. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

C. Discussion/possible action regarding the process and procedures for selection of a new General Manager and/or Interim General Manager for the district, including but not limited to establishment of a timeline, advertising locations, and content of advertisement. Mrs. Young made a motion to advertise for thirty days with California Rural Water Association (CRWA), California Special District Association (CSDA), American Water Works Association (AWWA), LinkedIn, McCloud Community Services District Facebook page and website not to exceed the balance remaining from the \$1,500.00 budget previously approved; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

8) **New Business:**

A. Discussion/presentation by the "McCloud Community Care Team" facilitating access to county resources for McCloud community members of all ages. A presentation was given by Bobbie Zahara-Minear.

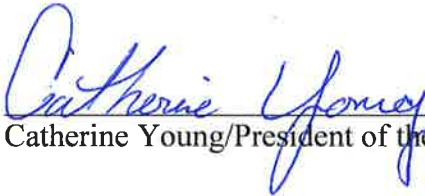
B. Discussion/possible action regarding budget amendment to increase OPEB funding amount from \$25,000.00 to \$70,000.00 for FY-18/19. Mr. Zanni made a motion to amend the 2018/2019 budget for the set aside amount for the OPEB liability from \$25,000.00 to \$70,000.00 and that money is to be taken out of the general fund; motion seconded by Mr. Hanson. Motion passed with 3 Ayes (Hanson, Richey, Zanni) 1 No (Rorke) 1 Abstain (Young).

C. Discussion/possible action regarding general fund revenue from the Hirz and Delta Fires. Mr. Zanni made a motion that the district deposit the revenues generated from the Hirz and Delta Fires of \$87,458.00 into the general fund to only be spent by board approval; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

D. Discussion/possible action of equipment required by State Certified Sanitary Sewer Management Plan. Mrs. Young made a motion that the board purchase the required equipment by the State Certified Sanitary Sewer Management Plan in the amount not to exceed \$13,450.00 to be paid from the money that was set aside from the fires in the general fund; motion seconded by Mrs. Richey. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

E. Discussion/possible action regarding renewal of sponsorship of Ore-Cal RC&D Council. Mr. Rorke made a motion that we renew our sponsorship with Ore-Cal RC&D Council to be charged to professional services; motion seconded by Mr. Zanni. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

- 9) **Public Comment:** None.
- 10) **Public Comment:** None.
- 11) **Adjourn open session.** The open session adjourned at 8:36 p.m.
- 12) **Convene a Closed Session:**
A: Pursuant to California Government Code §54957(b): General Manager - To consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee.
- 13) **Reconvene** open session and announce any action taken. The meeting was reconvened at 9:38 p.m. when it was announced that no action was taken.
- 14) **Adjourn.** The meeting was adjourned at 9:38 p.m.


Catherine Young/President of the Board


Teryl Smith/Secretary of the Board