

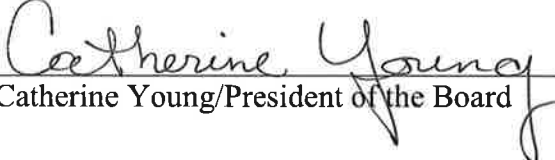
**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
August 13, 2018**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:01 p.m. at Scout Hall. All four Directors (Hitchcock, Rorke, Young, Zanni) were present, as were General Manager Kevin Dalton, Public Works Superintendent Amos McAbier, Finance Officer Michael Quinn, Assistant Fire Chief Scott Boone and District Secretary Teryl Smith. Fire Chief Steve Boone were absent.

- 1) **Pledge of Allegiance.**
- 2) **Approval of Minutes: Discussion/action** regarding approval of the minutes of the Regular Meeting of July 23, 2018 and the Special Meeting of July 30, 2018. Mr. Rorke made a motion to approve the minutes of the Regular Meeting of July 23, 2018 and the Special Meeting of July 30, 2018; motion seconded by Mr. Zanni. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- 3) **Announcement of Events:** Mr. Dalton announced the upcoming Mountain Motor Car Show on Saturday, August 18, 2018 at Hoo Hoo Park.
- 4) **Communications:** None.
- 5) **Reports:**
 - A. General Manager: The General Manager's report dated August 13, 2018 was reviewed and is appended herein.
 - B. Finance Officer: The Finance Officer's report dated August 13, 2018 was reviewed and is appended herein.
 - C. Fire Chief: The Fire Chief's report for July 2018 was reviewed and is appended herein.
 - D. Public Works Superintendent: The Public Works Superintendent's report dated August 13, 2018 was reviewed and is appended herein.
 - E. Directors: None
 - F. Committees: Mr. Rorke reported that the Policy Review Committee has been meeting regularly to review several policies. Mrs. Young reported that there have been no Finance & Audit Committee Meetings, but a Safety Committee meeting is scheduled for August 23, 2018 at 8:00 a.m. at Scout Hall as well as an Old McCloud Courthouse Project Committee Meeting on August 27, 2018. Mr. Zanni announced the Public Works Committee will meet Wednesday, August 15, 2016 at 4:00 p.m. at Scout Hall.
- 6) **Consent Agenda:**
 - A. Approval of Expenses in the amount of \$18,894.09. Mr. Zanni made a motion to approve the expenses in the amount of \$18,894.09; motion seconded by Mr. Rorke. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).

- 7) **Old Business:**
- A. Discussion/possible action** regarding approval of second and final reading of proposed changes to Policy 2160 - Leaves of Absence. Mr. Rorke made a motion to approve the second and final reading of proposed changes to Policy 2160 - Leaves of Absence; motion seconded by Mr. Zanni. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- B. Discussion/possible action** regarding approval of transfer of cemetery plot(s) owned by the McCloud Community Services District (MCS D) to McCloud Cemetery Association for flag pole relocation. Mrs. Young made a motion to seek legal counsel to answer the question whether the district can exchange the district's lot for the lot with the McCloud Cemetery Association; motion seconded by Mr. Rorke. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- 8) **New Business:**
- A. Discussion/possible action** regarding approval of Revision of Scope for the McCloud CSD Website Revamp Project. Mr. Zanni made a motion to approve an additional \$1,600.00 towards the Website Revamp Project; motion seconded by Mr. Hitchcock. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- B. Discussion/possible action** regarding update/addition of projects to the Integrated Regional Water Management Plan. Mrs. Young made a motion to approve the updated or new project descriptions to RWAG for inclusion into the IRWMP by taking out item #4 (Panther Creek Enhancement and McCloud Community Greenway) and adding as item #3 (Waste Water Treatment Facility upgrade) which moves to item #4 (Intake Springs Hydroelectric Project); motion seconded by Mr. Zanni. Motion passed with 3 Ayes (Rorke, Young, Zanni) 1 No (Hitchcock).
- C. Discussion/possible action** regarding plaque of appreciation for Clemens Waste Removal. Mr. Zanni made a motion to approve the verbiage and purchase of a plaque of appreciation for Clemens Waste Removal; motion seconded by Mr. Rorke. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- D. Discussion/possible action** regarding an update of the MCS D Mission Statement. Mrs. Young made a motion to change the mission statement to read as follows: McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity; motion seconded by Mr. Rorke. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- E. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 3030 - Fixed-Asset Accounting and Inventory. Mr. Rorke made a motion to approve the first reading of proposed changes to Policy 3030 - Fixed-Asset Accounting and Inventory; motion seconded by Mr. Hitchcock. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- F. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 3300 -Emergency Response. Mr. Rorke made a motion to approve the first reading of proposed changes to Policy 3300 - Emergency Response; motion seconded by Mrs. Young. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- G. Discussion** regarding Ordinance 23 - Water. Ordinance 23 - Water was discussed.

- 9) **Public Hearing**
A. Discussion/possible action to adopt Resolution No. 08, 2018; Approving the 2018-2019 Fiscal Year Final Budget. Mrs. Young made a motion to adopt Resolution No. 08, 2018 Approving the 2018-2019 Fiscal Year Budget with the amendment to upgrade capital outlay and a clean copy of the budget be presented to the board at the next meeting; motion seconded by Mr. Zanni. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 No (Rorke).
- 10) **Public Comment:** None.
- 11) **Public Comment:** None.
- 12) **Adjourn Open Session:** The open session adjourned at 9:37 p.m.
- 13) **Convene a Closed Session:**
A. Pursuant to California Government Code §54956.9(b) - Threatened Litigation.
- 14) **Reconvene** an open session and announce any action take. The open session reconvened at 9:58 p.m. when it was announced that no action was taken.
- 15) **Adjourn.** The meeting adjourned at 9:58 p.m.


Catherine Young/President of the Board


Teryl Smith/Secretary of the Board