

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
November 13, 2018**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:01 p.m. at Scout Hall. Three Directors (Hitchcock, Young, Zanni) were present, as were General Manager Kevin Dalton, Public Works Superintendent Amos McAbier, Finance Officer Michael Quinn and Board Secretary Teryl Smith. Director Michael Rorke and Acting Fire Chief Scott Boone were absent.

- 1) **Pledge of Allegiance.**
- 2) **Approval of Minutes: Discussion/action** regarding approval of the minutes of the Regular Meeting of October 22, 2018. Mr. Zanni made a motion to approve the minutes of the Regular Meeting of October 22, 2018; motion seconded by Mr. Hitchcock. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).
- 3) **Announcement of Events:** Mr. Dalton announced that the Friends of the Courthouse will be meeting at Scout Hall on November 14 at 5:00 p.m. and the Fire Safe Council will also meet at Scout Hall on November 15 at 6:00 p.m. Shareen Strauss announced that the Loggers Rally McCloud is scheduled for Thursday, November 15 at 6:30 p.m. at the gymnasium. This event is a fund raiser for the McCloud High School basketball program. There will be demonstrations, and everyone is invited.
- 4) **Communications:** None.
- 5) **Reports:**
 - A. General Manager: The General Manager's report dated November 13, 2018 was reviewed and is appended herein.
 - B. Finance Officer: The Finance Officer's report dated November 13, 2018 was reviewed and is appended herein.
 - C. Fire Chief: The Acting Fire Chief's report for October 2018 was reviewed and is appended herein.
 - D. Public Works Superintendent: The Public Works Superintendent's Report dated November 13, 2018 was reviewed and is appended herein.
 - E. Directors: Mrs. Young reported that she listened to a webinar presented by SDRMA regarding emergency preparedness and response. Mrs. Young also discussed a publication from Good Boardwork about working together as Board of Directors.
 - F. Committees: Mr. Dalton announced that the next Public Works Committee meeting will be in December because of the Thanksgiving holiday. The next Public Works Committee will discuss the fire truck's ability to pump and roll and how that can generate income into the district and a discussion regarding the fire training facility. Mrs. Young announced that a Finance & Audit Committee Meeting was held last week and that the agenda items that were discussed at the meeting will be discussed tonight.

6) **Consent Agenda:**

- A. Approval of Expenses in the amount of \$17,536.84. Mr. Zanni made a motion to approve the expenses in the amount of \$17,536.84; motion seconded by Mr. Hitchcock. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).
- B. Approval of Expenses in the amount of \$976.48. Mr. Zanni made a motion to approve the expenses in the amount of \$976.48; motion seconded by Mrs. Young. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).
- C. Approval of Expenses in the amount of \$10,513.65. Mr. Zanni made a motion to approve the expenses in the amount of \$10,513.65; motion seconded by Mrs. Young. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).

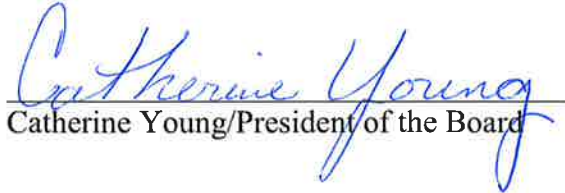
7) **Old Business:**

- A. **Discussion/possible action** regarding approval of Resolution No. 09, 2018 A Resolution Implementing a Cost Recovery Program for Fire Protection, Accident Scene Response and Traffic Safety for Emergency Response Incidents and all Related Services. Mr. Zanni made a motion to approve Resolution 09, 2018 and utilize the Full Service Recovery Program with EF Recovery; motion seconded by Mrs. Young. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).
- B. **Discussion/possible action** regarding approval of first reading Ordinance 27 - Rules and Regulations Relating to Water Service. Mrs. Young made a motion to approve the first reading of Ordinance 27 - Rules and Regulations Relating to Water Service with the corrections on page 74 adding the words *or out of Area Service Agreement Application (Exhibit B)* and attach Exhibit B to the back of the ordinance; motion seconded by Mr. Hitchcock. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).

8) **New Business:**

- A. **Discussion/possible action** regarding approval of Summary of Ordinance 27. Mrs. Young made a motion to approve the Summary of Ordinance 27 with the corrections on Section 8 on page 101; motion seconded by Mr. Hitchcock. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).
- B. **Discussion/possible action** regarding use of the McCloud Library Parking Lot by the Healthy Siskiyou Mobile Unit. No action taken.
- C. **Discussion/possible action** regarding transfer of \$400,000 to the LAIF account. Mrs. Young made a motion to approve the transfer of \$400,000 from operating checking account to the LAIF account with a separate line item that is not to be spent until after the audits are done; motion seconded by Mr. Zanni. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).
- D. **Discussion/possible action** regarding approval of first reading of proposed changes to Policy 3400 - Sanitary Sewer System Management Plan (SSMP). Mr. Zanni made a motion to approve the first reading of proposed changes to Policy 3400 - Sanitary Sewer System Management Plan (SSMP); motion seconded by Mrs. Young. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).
- E. **Discussion/possible action** regarding approval of first reading of proposed changes to Policy 3401 - Sanitary Sewer Management Plan (SSMP). Mr. Zanni made a motion to approve the first reading of proposed changes to Policy 3401 - Sanitary Sewer Management Plan (SSMP); motion seconded by Mr. Hitchcock. Motion passed with 3 Ayes (Hitchcock, Young, Zanni) 1 Absent (Rorke).

- 9) **Public Comment:** Public comments included a statement regarding pressure relief valves, a thank you to the district for filling the holes at the pedestrian underpass, a suggestion that McCloud have some type of siren to alert the town in case of an emergency and a statement regarding the Board of Directors
- 10) **Adjourn.** The meeting adjourned at 8:31 p.m.


Catherine Young/President of the Board


Teryl Smith/Secretary of the Board