

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
December 9, 2019**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at Scout Hall. All five Directors (Hanson, Richey, Rorke, Young, Zanni) were present, as were General Manager Amos McAbier, Public Works Superintendent Richie Fesler, Finance Officer Michael Quinn, Fire Chief Steve Boone, Assistant Fire Chief Scott Boone and Board Secretary Teryl Smith. The meeting was adjourned at 8:30 p.m. and reconvened at 8:38 p.m. Fire Chief Steve Boone and Assistant Fire Chief Scott Boone left the meeting at 8:46 p.m.

1. Pledge of Allegiance.

2. Approval of Minutes:

A. Discussion/action regarding approval of the minutes of the Regular Meeting of November 25, 2019. Mrs. Young made a motion to approve the minutes of the Regular Meeting of November 25, 2019 with change; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

3. Announcement of Events: Ms. Strauss announced that on December 14, 2019 a Christmas tour put on by the McCloud Chamber of Commerce will start at 11:00 a.m. and Macys will have a pop-up store on Main Street.

4. Annual Organizational Meeting:

A. Election of a President and Vice President of the Board of Directors. Mr. Zanni nominated Mrs. Young as President. Mr. Hanson seconded the nomination. There were no other nominations. Mrs. Young was elected President by a unanimous vote. Mr. Zanni nominated Mr. Hanson as Vice President. Mrs. Young seconded the nomination. Mr. Rorke nominated Mr. Zanni as Vice President. Mr. Zanni seconded the nomination. Mr. Hanson was elected Vice President by 4 Ayes (Hanson, Richey, Young, Zanni) 1 No (Rorke).

B. Appointment of Secretary of the Board. Mrs. Young appointed Teryl Smith as Secretary of the Board.

C. Appointment of a Treasurer. Mrs. Young appointed General Manager Amos McAbier as Treasurer.

D. Establishment of committees, committee schedules and assignment of committee members. This agenda item was tabled.

E. Designation of LOLA representative. Mrs. Young appointed Finance Officer Michael Quinn as the LOLA representative.

F. Designation of a representative for IRWMP meeting attendance. Mrs. Young appointed General Manager Amos McAbier as the representative for IRWMP meetings and Public Works Superintendent Richie Fesler as back up.

5. Communications: None.

6. **Reports:**

- A. General Manager: The General Manager's Report dated December 9, 2019 was reviewed.
- B. Finance Officer: The Finance Officer's Report dated December 9, 2019 was reviewed
- C. Fire Chief: The Fire Chief's Reports for October 2019 and November 2019 were reviewed.
- D. Public Works Superintendent: The Public Works Superintendent's report dated December 9, 2019 was reviewed.
- E. Directors: None.
- F. Committees: Mrs. Young reported that the Public Works Committee has not met, and the Policy Review Committee is meeting December 10, 2019 to work on the water ordinance and SB998. Mr. Zanni reported that the Finance & Audit Committee met February 5, 2019 and the items discussed at that meeting are the same as in the Finance Officer's report and the paint for the courthouse has been moved to keep it from freezing.

7. **Consent Agenda:**

- A. Approval of Expenses in the amount of \$16,536.55. Mr. Zanni made a motion to approve the expenses in the amount of \$16,536.55; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni)

8. **Old Business:**

- A. **Discussion/possible action/presentation** regarding adoption of the 2019 Water Rate Study prepared by RCAC. This item was tabled.
- B. **Discussion/possible action** regarding increasing rates and implementing the Proposition 218 process. Mr. Hanson made a motion to activate the Proposition 218 process to increase the rates for water, sewer, refuse, streetlights services of the MCSD, that the rates presented in RCAC's presentation to us tonight be accepted, that the new rates will become effective at the first billing after the February 10, 2019 hearing date, unless the majority of the parcels protest the rate increases, that the General Manager is instructed to send out a Public Notice to all property owners within the district on or before December 24, 2019, that this notice includes: the proposed rates, an explanation for the rate increases, ways to protest the rate increases, due date of the protest letters, which shall be the beginning of the McCloud CSD Board meeting on February 10, 2020 at 6:00 p.m. that an informational meeting about the rates will be held on January 24, 2020 at Scout Hall and the board will hold a public hearing about the rates on February 10, 2020 at 6:00 p.m. at Scout Hall; motion seconded by Mr. Zanni. Motion passed with 4 Ayes (Hanson, Richey, Young, Zanni) 1 No (Rorke).
- C. **Discussion/possible action** regarding approval of second and final reading of proposed changes to Policy 3040 - Expense Authorization. Mr. Zanni made a motion to approve second and final reading of proposed changes to Policy 3040 - Expense Authorization; motion seconded by Mrs. Young. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).
- D. **Discussion/possible action** regarding approval of second and final reading of proposed changes to Policy 3100 - Garbage and Refuse Collection. Mr. Rorke made a motion to include Section 3100.30 The General Manager shall have the authority to provide for reasonable accommodation to customers determined to be handicapped in regard to the required location of

containers; motion seconded by Mr. Zanni. Motion passed with 4 Ayes (Hanson, Richey, Rorke, Zanni) 1 No (Young).

E. Discussion/possible action regarding approval of second and final reading of proposed changes to Policy 3037 - Customer Payment Arrangements. Mr. Zanni made a motion to approve the second and final reading of proposed changes to Policy 3037 - Customer Payment Arrangements; motion seconded by Mrs. Young. Motion passed with 4 Ayes (Richey, Rorke, Young, Zanni) 1 No (Hanson).

9. **Public Comment:** There was a comment from a member of the public that they had wanted to stay for the closed session but because of the late hour they can't stay.
10. **Public Comment:** None.
11. **Adjourn open session.** The open session was adjourned at 9:20 p.m.
12. **Convene a Closed Session:**
 - A. **Pursuant to California Government Code §54957(b):** General Manager - to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee.
13. **Reconvene** open session and announce any action taken. The open session reconvened at 10:11 p.m. when it was announced that there was no action taken.
14. **Adjourn.** The meeting adjourned at 10:11 p.m.


Catherine Young/President of the Board


Teryl Smith/Secretary of the Board