

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
December 10, 2018**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at Scout Hall. All four Directors (Hitchcock, Rorke, Young, Zanni) were present, as were General Manager Kevin Dalton, Public Works Superintendent Amos McAbier, Finance Officer Michael Quinn, Acting Fire Chief Scott Boone and Board Secretary Teryl Smith. Newly elected directors Mick Hanson and Christine Richey were present and were seated immediately after the approval of the minutes.

- 1) **Pledge of Allegiance.**
- 2) **Approval of Minutes: Discussion/action** regarding approval of the minutes of the Regular Meeting of November 26, 2018. Mr. Zanni made a motion to approve the minutes of the Regular Meeting of November 26, 2018; motion seconded by Mr. Rorke. Motion passed with 4 Ayes (Hitchcock, Rorke, Young, Zanni).
- 3) **Oath of Office:** The Board Secretary administered the oath of office to newly-elected directors Michael "Mick" Hanson, Christine Richey, Catherine Young and Raymond Zanni.
- 4) **Announcement of Events:** Mr. Dalton announced that the Victorian Christmas will be held Saturday, December 15, 2018 downtown and the Innkeeper's Tour is from 11:00 a.m. to 3:00 p.m. Also, on Saturday at the McCloud Hotel there will be high tea from 11:00 a.m. to 3:00 p.m.
- 5) **Annual Organizational Meeting**
 - A. **Election of a President and Vice President of the Board of Directors:** Mr. Zanni nominated Mrs. Young as President. Mr. Rorke seconded the nomination. There were no other nominations. Mrs. Young was elected President by a unanimous vote. Mrs. Young nominated Raymond Zanni as Vice President. Mr. Hanson seconded the nomination. There were no other nominations. Mr. Zanni was elected Vice President by a unanimous vote.
 - B. **Appointment of a Secretary of the Board:** Mrs. Young appointed Teryl Smith as Secretary of the Board.
 - C. **Appointment of a Treasurer:** Mrs. Young appointed General Manager Kevin Dalton as Treasurer.
 - D. **Establishment of committees, committee schedules and assignment of committee members.** Mrs. Young made the following committee assignments: **Public Works** - Michael Rorke, chairman and Cathy Young scheduled for the third Wednesday of the month at 4:00 p.m., **Finance & Audit** - Raymond Zanni, chairman and Michael Rorke scheduled for the second and fourth Tuesday of the month at 5:00 p.m., **Safety Committee** - Mick Hanson, chairman and Cathy Young scheduled for the first Thursday in January, April, July & October at 8:00 a.m., **Policy Review** - Cathy Young, chairman and Christine Richey scheduled for the second Wednesday of the month at 5:00 p.m., **The Old McCloud Courthouse Project** - Raymond Zanni, chairman and Christine Richey scheduled for the 4th Wednesday of the month at 5:00 p.m.

E. Designation of a LOLA representative: Mrs. Young appointed General Manager Kevin Dalton as the LOLA representative and Finance Officer Michael Quinn as back up.

F. Designation of a representative for IRWMP meeting attendance. Mrs. Young appointed General Manager Kevin Dalton as the representative for IRWMP meeting and Finance Officer Michael Quinn as back up.

6) **Communications:** None.

7) **Reports:**

A. General Manager: Verbal

B. Finance Officer: The Finance Officer's report dated December 10, 2018 was reviewed and is appended herein.

C. Fire Chief: The Acting Fire Chief's report for November 2018 was reviewed and is appended herein.

D. Public Works Superintendent: The Public Works Superintendent's report dated December 10, 2018 was reviewed and is appended herein.

E. Directors: None

F. Committees: Mr. Rorke reported that the Policy Review Committee is meeting December 12, 2018. Mr. Dalton reported that the Public Works Committee will be meeting December 19, 2018.

8) **Consent Agenda:**

A. Approval of Expenses in the amount of \$976.48. Mrs. Young made a motion to approve the expenses in the amount of \$976.48; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

B. Approval of Expenses in the amount of \$24,474.99. Mr. Zanni made a motion to approve the expenses in the amount of \$24,474.99; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

9) **New Business:**

A. **Discussion/possible action** regarding approval of Resolution No. 10, 2018 In Appreciation of Terry Hitchcock. Mr. Zanni made a motion to approve Resolution No. 10, 2018 In Appreciation of Terry Hitchcock; motion seconded by Mrs. Young. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

B. **Discussion/possible action** regarding approval of Resolution No. 11, 2018 Designating Signers and Designating District Contacts of the Banner Bank Account. Mr. Zanni made a motion to approve Resolution No. 11, 2018 Designating Signers and Designating District Contacts of the Banner Bank Account; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

C. **Discussion/possible action** regarding updating Local Agency Investment Fund (LAIF) Authorization for Transfer of Funds. Mrs. Young made a motion to approve updating Local Agency Investment Fund (LAIF) Authorization for Transfer of Funds; motion seconded by Mr. Zanni. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

- 10) **Public Comment:** Public comments included a thank you to the McCloud Community Services District for help with the election and two comments regarding street lights.
- 11) **Adjourn.** The meeting adjourned at 6:45 p.m.


Catherine Young/President of the Board


Teryl Smith/Secretary of the Board