

McCLOUD COMMUNITY SERVICES DISTRICT
Policy and Procedure Manual

POLICY TITLE: Guidelines for Accepting and Providing Gifts, Entertainment and Services
POLICY NUMBER: 2155
ADOPTED: November 25, 2002
AMENDED: April 13, 2015

2155.10 An employee or his/her immediate family may not accept from, or provide to, individuals or companies doing or seeking to do business with the district, gifts, entertainment, and/or other services or benefits unless the transaction meets all of the following guidelines:

2155.11 Is customary and gives no appearance of impropriety and does not have more than a nominal value. Not to exceed \$300 per year in value, meals included.

2155.12 Does not impose any sense of obligation on either the giver or the receiver.

2155.13 Does not result in any kind of special or favored treatment.

2155.14 Cannot be viewed as extravagant, excessive, or too frequent considering all the circumstances including the ability of the recipient to reciprocate at District expense.

2155.15 Is given and received with no effort to conceal the full facts by either the giver or receiver.

2155.16 Any gift which otherwise meets the above-criteria must also be in compliance with legal restrictions imposed by the Fair Political Practices Act of California and be disclosed if required by law or regulation.