

**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

**POLICY TITLE:** Director Guidelines for Accepting and Providing Gifts,  
Entertainment and Services  
**POLICY NUMBER:** 4000  
**ADOPTED:** March 14, 2005  
**REVIEWED:** February 27, 2014, July 11, 2019  
**AMENDED:**

**4000.10** A director or his/her immediate family may not accept from, or provide to, individuals or companies doing or seeking to do business with the District, gifts, entertainment and/or other services or benefits unless the transaction meets all of the following guidelines:

**4000.11** Is customary and gives no appearance of impropriety and does not have more than a nominal (\$25.00) value.

**4000.12** Does not impose any sense of obligation on either the giver or the receiver.

**4000.13** Does not result in any kind of special or favored treatment.

**4000.14** Cannot be viewed as extravagant, excessive or too frequent considering all the circumstances including the ability of the recipient to reciprocate at District expense.

**4000.15** Is given and received with no effort to conceal the full facts by either the giver or receiver.

**4000.20** Any gift which otherwise meets the above criteria must also be in compliance with legal restrictions imposed by the Fair Political Practices Act of California and be disclosed if required by law or regulation.