

McCLOUD COMMUNITY SERVICES DISTRICT
Policy and Procedure Manual

POLICY TITLE: Committees of the Board of Directors
POLICY NUMBER: 4060
ADOPTED: September 23, 2002
REVIEWED: 02/27/14, 08/21/19, 01/21/20
REVISED: 03/24/14, 09/23/19, 02/10/20

4060.10 The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable. The duties of the ad hoc committees shall be outlined at the time of appointment and the committee shall be considered dissolved when its final report has been made.

4060.20 The following shall be standing committees of the Board:

4060.21 Policy Review Committee

4060.22 Safety Committee

4060.23 Public Works Committee

4060.24 Finance and Audit Committee

4060.25 Old McCloud Courthouse Project

4060.26 Fire and Ambulance Committee

4060.30 The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year no later than the Board's regular meeting in January. The chair of each committee will establish and announce a yearly meeting schedule at the next regular meeting of the Board of Directors.

4060.40 The Board's standing committees may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. Said assignment may be made by the Board President, a majority vote of the Board, or on their own initiative. Any recommendations resulting from said review shall be submitted to the Board via a written or oral report.

4060.50 All meetings of standing committees shall comply with applicable open meeting laws (e.g. the "Brown Act").

4060.60 The Board's standing Policy Review Committee shall be concerned with proposed ordinances and/or District policies.

4060.70 The Board's standing Safety Committee shall be concerned with review, update and performance of the District safety and other liability reduction programs.

4060.80 The Board's standing Public Works Committee shall be concerned with developing facility improvement plans.

4060.90 The Board's standing Finance and Audit Committee shall be concerned with the financial management of the District, including assisting the preparation of an annual budget and major expenditures.

4060.100 The Board's standing Old McCloud Courthouse Project Committee shall be concerned with the rehabilitation of the building and keeping the rehabilitation to as close as possible to the building's original condition. Funding for the courthouse restoration is comprised solely of donated funds.

4060.110 The Board's standing Fire and Ambulance Committee shall review and evaluate all components of the MCS D Fire Department and Ambulance Service.