

McCLOUD COMMUNITY SERVICES DISTRICT
Policy and Procedure Manual

POLICY TITLE: Fire Department Training

POLICY NUMBER: 7070

ADOPTED: December 13, 2010

REVIEWED: 11/05/10, 12/09/10, 03/10/11, 03/14/11, 03/28/11, 09/12/19, 09/03/20

REVISED: 03/28/11; 04/28/14

7070.10 The McCloud Community Service District Fire Department provides basic Fire Fighter training to meet the National Fire Protection Association (NFPA) standards for Fire Fighter 1. This training includes First Responder Medical, ICS 200, Haz Mat FRO, and driver training for the ambulance and fire trucks.

7070.20 The Fire Department will also pay some of the costs of Emergency Medical Training. Volunteers who sign up for this program will be subject to a service agreement. Appendix 1 is a sample agreement for volunteers desiring cost reimbursements for the following certifications:

7070.201 Emergency Medical Technician (EMT)

7070.202 Advanced Emergency Medical Technician (AEMT)

7070.203 Emergency Medical Technician – Paramedic (EMT-P)

7070.30 The Fire Department will also provide additional training in specialties which are deemed necessary for the department. These training opportunities may also require service agreements based on time and cost as determined by the Fire Chief.

McCloud Fire Department EMT, AEMT & EMT-P Training Agreement

This training agreement is entered into between the McCloud Community Service District (MCS D) and _____. The agreement is for the member of the McCloud Community Fire Department (MCFD) to complete _____ training that starts in _____ and for the MCS D to pay for the certification program.

Member agrees to:

1. Obtain written authorization by the Fire Chief prior to enrolling in any training program where payment will be requested.
2. Meet the requirements for successful course completion and certification by a California State authorized Emergency Medical agency
3. While enrolled as a student in this program the member shall:
 - a. Complete all mandatory department training programs.
 - b. Maintain department participation standards.
4. Sign a "Grade Release Form" in order that the Fire Chief may track the student's progress and status.
5. After obtaining EMT, AEMT, or EMT-P certification, the member shall participate substantially and satisfactorily with the MCFD EMS Operations and Events for the following periods of time:
 - EMTs for a minimum of one year from their certification date.
 - AEMTs for a minimum of two years from their certification date,
 - EMT-Ps for a minimum of three years from their certification date.
6. If the participant fails to successfully complete the training program including the certification process, the member shall reimburse the MCS D 100% of the program cost paid for by the District.
 - a. The Fire Chief may waive or modify this requirement to reimburse the District should the member's inability to complete the program or certification process be due to personal injury, illness or family emergency. Such waiver will be subject to the review and approval by the General Manager.

Appendix 1 to MCSD Policy 7070

This sample form, may be revised at the Fire Chief & General Manager's discretion

7. If the participant fails to participate as an EMT/AEMT/EMT-P for the duration of this agreement as specified in paragraph 4, the member shall reimburse the MCSD a prorated portion of the program cost paid for by the District, which shall be based on the cost of the program divided by the number of months service as agreed to minus time served.
 - a. The Fire Chief may waive or modify this requirement to reimburse the District should the member's inability to complete the program or certification process be due to personal injury, illness or family emergency.
8. In the event that legal action must take place in order to enforce this agreement, the participant who has signed this agreement shall be responsible for all fees and costs incurred, including but not limited to attorney fees for both parties and court costs.

The MCSD agrees to:

1. Pay the registration fee for the participant upon acceptance into the program.
2. Pay program tuition, textbooks and applicable course fees. Estimated cost of the program is _____\$. Cost reimbursements beyond this amount must be authorized by the Fire Chief prior to their being incurred.
3. Pay examination fees for the first examination. Subsequent attempts to pass the exams will only be paid for by the District upon successful completion and certification. A maximum of two exam attempts will be paid for by the District.
4. Allow an exemption from the 50% training/meeting attendance requirement while the member is completing the didactic portion of the program.

Signatures below indicate acceptance by the member and the MCSD to the terms of this training agreement.

Member Name

Date Signed

MCSD, Fire Chief

Date Signed

MCSD General Manager

Date Signed