

**MINUTES OF A  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
November 23, 2020**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at Scout Hall. All five Directors (Hanson, Richey, Rorke, Young, Zanni) were present, as were General Manager Amos McAbier, Finance Officer Michael Quinn, Public Works Superintendent Richie Fesler and Board Secretary Andrea Mills.

1. **Pledge of Allegiance.**
2. **Approval of Minutes:**
  - A. **Discussion/action** regarding approval of the minutes of the Regular Meeting of November 9, 2020. Mrs. Young made a motion to approve the minutes of the Regular Meeting of November 9, 2020, motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson Richey, Rorke, Young, Zanni).
  - B. **Discussion/action** regarding the approval of minutes of the Special Meeting of November 12, 2020. Tabled by C. Young until amounts from specific accounts are listed on minutes.
3. **Oath of Office;** Michael Rorke and Christine Richey were sworn into office as members of the Board of Directors of the McCloud Community Services District by Secretary, Andrea Mills.
4. **Announcement of Events:** None
5. **Communications:** Letter of thanks from Siskiyou County Registrar of Voters for allowing them to use the Scout Hall as a polling place.
6. **Annual Organizational Meeting**
  - A. Election of Cathy Young as President, motion made by Christine Richey, seconded by Mick Hanson, motion approved with 5 ayes
    1. Election of Mick Hanson as vice-President, motion made by Raymond Zanni seconded by Cathy Young, motion passed with 5 ayes
  - B. Appointment of Andrea Mills as Secretary of the Board
  - C. Appointment of Amos McAbier as Treasurer
  - D. Assignment of Committee Members
    1. Public Works Committee- Michael Rorke and Christine Richey
    2. Finance and Audit Committee- Mick Hanson and Cathy Young
    3. Safety Committee- Mick Hanson and Raymond Zanni
    4. Policy Review Committee- Michael Rorke and Christine Richey
    5. Fire and Ambulance Committee-Christine Richey and Michael Rorke
    5. Old McCloud Courthouse Project- Raymond Zanni and Cathy Young
    6. Water bottling ad hoc- Raymond Zanni and Michael Rorke
  - E. Designation of Michael Quinn as LOLA representative
  - F. Designation of Richie Fesler as back-up representative for IRWBP meeting attendance

7. **Reports:**

A. Finance Officer: The Finance Officer's report dated November 23, 2020 was reviewed. An update on the audit was given as well as a suggestion to pay off the OPEB in the amount of \$116,643.00. This action will be discussed at the December 14, 2020 meeting. There was discussion of the CALPERS upcoming changes along with their fees.

8. **Consent Agenda:**

A. Approval of expenses in the amount of \$6774.00. Mr. Zanni made a motion to approve the expenses in the amount of \$6774.00; motion seconded by Mr. Rorke. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

B. Approval of expenses in the amount of \$93,430.00. Mr. Zanni made a motion to approve the expenses in the amount of \$93,430.00; motion seconded by Mr. Rorke. Motion passed by 5 Ayes (Hanson, Rorke, Zanni, Richey, Young).

C. Approval of expenses in the amount of \$11,562.99. Mrs. Young made a motion to approve the expenses in the amount of \$11,562.99; motion seconded by Mrs. Young. Motion passed with 5 Ayes.

9. **Old Business: None**

10. **New Business:**

**A. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 2255-Providing Employment Reference Information. Mrs. Richey mad a motion to approve the first reading of proposed changes to Policy 2255-Providing Employment Reference Information; motion seconded by Mrs. Young. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**B. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 2260-Personnel Action. Mrs. Richey made a motion to approve the first reading of the proposed changes to Policy 2260-Personnel Action; motion seconded by Mr. Hanson. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**C. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 2280-Employment Entrance Program. Mrs. Richey made a motion to approve the of first reading of the proposed changes to Policy 2280-Employment Entrance Program; motion seconded by Mrs. Young. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**D. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 2335-Interim Utility Worker- Job Description. Mrs. Richey mad a motion to approve the first reading of proposed changes to Policy 2335-Interim Utility Worker- Job Description; motion seconded by Mr. Hanson. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**E. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 2340- Utility Worker I- Job Description. Mrs. Young made a motion to approve the first reading of proposed changes to Policy 2340- Utility Worker I- Job Description; seconded by Mrs. Richey. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**F. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 2350-Refuse Equipment Operator- Job Description. Mrs. Richey mad a motion to approve the first reading of

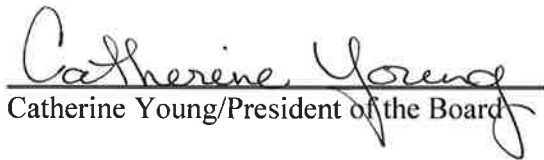
proposed changes to Policy 2350-Refuse Equipment Operator- Job Description; motion seconded by Mrs. Young. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**G. Discussion/possible action** regarding approval of first reading of proposed changes to Policy 2320-Utility Worker II- Job Description. Mrs. Richey made a motion to approve the first reading of the proposed changes to Policy 2320-Utility Worker II- Job Description; motion seconded by Mrs. Young. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**H. Discussion /possible action** regarding canceling the second meeting in December 2020. Mrs. Young made a motion to cancel the second meeting in December 2020: motion second by Mr. Zanni. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

**I. Discussion/possible action** regarding repair/replacement of monitor heater(s) in Scout Hall. Discussion of options and costs to replace broken heater in the Scout Hall. Mr. Zanni made a motion to replace the heater with a like L730 heater, not to exceed \$2,300.00: motion seconded by Mrs. Richey. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).

9. **Public Comment:** A member of the public announced the Elk Springs House grant was approved.
10. **Adjourn:** 7:07 p.m.

  
Catherine Young/President of the Board

  
Andrea Mills/Secretary of the Board